3GPP/OP#7 Meeting
New Orleans, United States,
26 April 2002

3GPP/OP#7(02)19
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Source:	**Secretary**
Title:	**Draft revised summary minutes, decisions and actions from 3GPP Organizational Partners Meeting#7, New Orleans, 26 April 2002**
Agenda item:	**All**

Document for:

Decision	**X**
Discussion	
Information	

1   Opening of Meeting and Chairman's Remarks

Dr Asok Chatterjee (Chairman/Committee T1) opened the meeting and welcomed the participants to New Orleans. The list of participants is given at **Annex E**.

2   Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A**.

3   Approval of Report of OP#6

The draft report of OP#6, which had been modified to take account of the comments received, was presented and approved without further amendment [**3GPP/OP#6(01)13r1**].

Decision OP7/1:   Report of OP#6 approved [**3GPP/OP#6(01)13r1**].

3.1   Actions arising

The status of the actions arising from OP#6 was reviewed [**3GPP/OP#7(02)03**]. It was agreed that all actions had now been discharged with one exception as given below:

A-OP6/7:   Working Procedures Group to consider alternatives for the Partnership Project Description

The Secretary explained that it is intended to produce a set of slides that depict the current situation within 3GPP and to ensure that these slides are kept up to date. This work is expected to be complete by the next OP meeting.

An outstanding task had been for CWTS to provide a copy of their IPR Policy. A copy had now been provided for information at this meeting [**3GPP/OP#7(02)07**].

4   Results from PCG#8 and matters arising

A contribution had been prepared by TTC which called for more clarity in the procedures to be followed in the planning and organising of joint workshops [**3GPP/OP#7(02)14**]. Included within the contribution was a summary of the joint workshops that had already been held and the arrangements that had been made for them.

It was noted that the initiation of workshops could come from any source and the recent example of the OHG calling for an IMS Workshop was considered. In conclusion, it was noted that the initiation of workshops by third parties should not pose any particular difficulties for the 3GPP membership and that recent examples had demonstrated the good results that can be achieved. However, the designation of a workshop as being a "3GPP" activity would be reserved for those workshops initiated and organised by 3GPP and such events would require the approval of the PCG.

It was also noted that previous workshops had been hosted by external organisations, the most recent example being the workshop hosted by OHG and MWIF. It was considered that hosting by 3GPP/3GPP2 members was the preferred option but that hosting by third parties could not be precluded.

In terms of participation at such events, it was noted that this right rested with the Individual Members of the Partnership Projects and that contributions should be submitted in their own names. This implies that submissions could not be made in the name of 3GPP and that the results of such workshops could not be binding upon 3GPP members until such times as they had been submitted and approved by a regular 3GPP entity (e.g. TSG SA).

It was agreed that the TSG CN and TSG RAN Chairmen should prepare a contribution for the next OP meeting to summarise the experience they had gained during the workshops in which they had been involved, and the process that had been followed for the approval and implementation of the results.

Action OP7/1:	TSG CN and TSG RAN Chairmen to prepare a contribution for the next OP meeting to summarise the experience they had gained during the workshops in which they had been involved, and the process that had been followed for the approval and implementation of the results

5   3GPP Progress

5.1   2001 Year End Results

The achievements of 3GPP during 2001 were noted with satisfaction, based on the Project Plan that had been reviewed during the PCG meeting.

5.2   Plans for the future

The Partners noted the work plans that existed for the project for 2002 and beyond, and that the future evolution of the project was being considered within TSG SA.

6   3GPP Funding

6.1   Report from Funding and Finance Group

Mr Yoshino (Chairman FFG) presented a progress report on the activities of the Funding and Finance Group [**3GPP/OP#7(02)15**]. The report contained a summary of the meetings that had been held which led to the following two recommendations:

Recommendation 1:   FFG recommends that the Partners accept documents **3GPP/OP#7(02)10&11** as a true and faithful record of the year 2001 expenditure.

Recommendation 2:   FFG recommends that the Partners endorse the calculation of the payment required from each Partner given in **3GPP/OP#7(02)12**, which has been undertaken in accordance with previous Partner decisions.

6.2   2001 Expenditure

The Secretary presented an explanation of the expenditure incurred by the Mobile Competence Centre during the year 2001 [**3GPP/OP#7(02)10**]. This included a detailed breakdown of the expenditure related to the support of TSGs CN, RAN, T, and SA as well as for TSG GERAN. The explanation of expenditure was noted.

The Secretary also presented a summary of income and expenditure for year 2001 which led to the derivation of year end surplus and the manner in which that surplus should be returned to the Partners [**3GPP/OP#7(02)11**]. The summary was approved by the Partners in accordance with the Funding and Finance Group recommendation.

Decision OP7/2:	Summary of income and expenditure for 2001 approved by the Partners [**3GPP/OP#7(02)10&11**].

6.3   2002 Budget and Partner Commitments

The Secretary presented the 2002 budget proposal together with a calulation of the payments to be expected from each Partner [**3GPP/OP#7(02)10&12**]. The budget and Partner contributions were approved in accordance with the Funding and Finance Group recommendation.

Decision OP7/3:	2002 budget and related Partner contributions approved by the Partners [**3GPP/OP#7(02)12**].

The PCG had considered a request from TSG T that an additional 21 man months of resource should be provided in order for the TTCN currently under development to be brought up to March 2002 status. Mr Hoffman repeated the position of the GSMA expressed during the PCG meeting, that the GSMA was willing to provide 12 man months of the required resource on the understanding that the remaining amount be found from the manufacturing community and that work package 1 be completed by October 2002 [**3GPP/OP#7(02)18**]. Mr Andersen (TSG SA Chairman) reported that the manufacturing community had already begun their search for the remaining resource which he was confident would be realised. The Partners accepted with pleasure the offer made by the GSMA and encouraged the remainder of the community to find the outstanding resource. It was also agreed that an open call for voluntary contributions could be issued in the same manner as done previously.

Decision OP7/4:	GSMA offer to provide 12 man months of resource for TTCN development accepted with pleasure by the Partners [**3GPP/OP#7(02)18**].

Action OP7/2:	Individual Members from the manufacturing community to seek 11 man months of funding for updating TTCN to the March 2002 specifications (search to be co-ordinated by Mr Andersen).

Action OP7/3:	Secretary to issue open call for voluntary contributions for the TTCN task being undertaken by TSG T.

6.4   2003 budget consideration

The Funding and Finance Group had requested that an orientation be set for the 2003 budget in order for a more detailed proposal to be prepared. It was noted that with the prevailing economic climate it was not opportune to seek any increase in the annual budget. However, taking into consideration the indications of a rising workload within 3GPP, it was agreed that a budget should be established for 2003 of the same magnitude as in 2002.

Decision OP7/5:	Budget for 2003 agreed by the Partners to be of the same magnitude as in 2002.

Action OP7/4:	Funding and Finance Group to prepare a detailed budget proposal for 2003 for presentation to the next OP meeting.

The Secretary reminded the TSG leaders that their requests for specific task resources for 2003 should be made known as soon as possible such that they may be included in the 2003 budget proposal. This was particularly relevant for the ongoing TTCN task within TSG T.

Action OP7/5:	TSG Chairmen (and especially TSG T) to make known their resource requirements for specific tasks to be undertaken within 2003.

7 3GPP Partnership Issues

7.1 Request for MRP status in 3GPP

7.1.1 CDMA Development Group (CDG)

The Secretary presented a chronology of the correspondence and events that had taken place in respect of the application from the CDMA Development Group to be accepted as Market Representation Partners in 3GPP [**3GPP/OP#7(02)08**].

Mr Takach (CDG) gave an explanation of the motive for the request, underlining the wish of the CDG to co-operate in all aspects of 3G development related to the use of all CDMA technologies.

The Partners discussed the request noting their previous conclusion, that the CDG should consider publicising their support for 3GPP technologies since it was believed that the external perception of the CDG was that of an organization supporting only the 3GPP2 technology evolution. It was also noted that a recent review of the CDG website had not resulted in a substantive demonstration of support for W-CDMA but, on the contrary, demonstrated unique support for cdmaOne and its evolution to cdma2000.

After further consideration the Partners concluded that it would not be in the best interests of 3GPP to proceed with the application.

Decision OP7/6:	The Partners decided not to proceed with the application from CDG for MRP status in 3GPP.

7.1.2 3G Americas

The Secretary presented the correspondence that had been received from 3G Americas in which they had requested to be granted the status of Market Representation Partner within 3GPP [**3GPP/OP#7(02)09**]. Mr Pearson (3G Americas) gave a presentation about 3G Americas to substantiate the application that had been made [**3GPP/OP#7(02)16**]. It was noted that the primary objective of 3G Americas is to promote, explain, and educate the Americas in order to convince them of the value in adopting GSM evolved technologies.

The Partners approved the application.

Decision OP7/7:	3G Americas granted MRP status in 3GPP [**3GPP/OP#7(02)09**].

Action OP7/6:	Secretary to arrange a signing ceremony for the addition of 3G Americas to the 3GPP Agreement.

7.2 Requests for cancellation of MRP status

7.2.1 Wireless Multimedia Forum (WMF)

Correspondence had been received from the WMF that they had now closed [**3GPP/OP#7(02)05**]. It was agreed that under these circumstances the 3GPP Agreement should be amended to remove WMF as signatories.

Decision OP7/8:	WMF removed from the 3GPP Agreement (as they no longer exist as an entity) [**3GPP/OP#7(02)05**].

Action OP7/7:	Secretary to ensure removal of WMF from the 3GPP Agreement.

7.2.2   Universal Wireless Communications Consortium (UWCC)

Correspondence had been received from the UWCC reporting that the Consortium was in the process of closing down and as such they were not in a position to continue in their role as Market Representation Partners in 3GPP [**3GPP/OP#7(02)06**]. The Organizational Partners agreed to remove UWCC from the 3GPP Agreement.

Decision OP7/9:	UWCC removed from the 3GPP Agreement (as they no longer exist as an entity) [**3GPP/OP#7(02)06**].

Action OP7/8:	Secretary to ensure removal of UWCC from the 3GPP Agreement.

8   Correspondence

The Secretary presented correspondence that had been received from external organizations (e.g. IMTC, TM Forum) that were seeking a closer relationship with 3GPP and that wished to establish some form of co-operation agreement [**3GPP/OP#7(02)13**]. It was noted that 3GPP was not a legal entity and as such it would be difficult to establish any formal agreement, but other alternatives could be found to achieve the same objective.

The TSG Chairmen explained that the current practice was to treat technical contributions in their meetings that emanate from 3GPP Individual Members, and that accepting contributions from a different category would be problematic to 3GPP. The process existed for third parties to be invited to 3GPP meetings and that this was sufficient for the needs of the TSGs. In addition, the current practice of granting "liaison status" with external organizations was available to be used as necessary.

The matter of how to incorporate the work of external organizations within 3GPP was debated, and the conclusion drawn that the method of direct reference to external work was adequate for the needs of the TSGs and that any copyright or IPR issues could be treated on a case by case basis should they arise.

The Chairman concluded that in the absence of any need to change the current practices should continue to be used.

Action OP7/9:	Secretary to reply to correspondence received concerning co-operation agreements [**3GPP/OP#7(02)13**].

Information had been received concerning the creation of the Open Mobile Alliance which was noted by the Partners [**3GPP/OP#7(02)17**].

9   A.O.B

10   Closure of Meeting and Next Meeting Dates

The future meeting schedule was agreed as follows:

PCG/OP   3-4 October 2002 (Europe)

A vote of thanks were extended to the hosts for their hospitality and there being no further business the meeting was closed.

Annex A   Adopted agenda

		Documents
1	Opening of Meeting and Chairman's Remarks	
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3	Approval of Report of OP#6	**OP6_13r1**
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Annex B   List of Decisions

N°.	DECISION
D-OP7/1	Report of OP#6 approved [**3GPP/OP#6(01)13r1**].
D-OP7/2	Summary of income and expenditure for 2001 approved by the Partners [**3GPP/OP#7(02)10&11**].
D-OP7/3	2002 budget and related Partner contributions approved by the Partners [**3GPP/OP#7(02)12**].
D-OP7/4	GSMA offer to provide 12 man months of resource for TTCN development accepted with pleasure by the Partners [**3GPP/OP#7(02)18**].
D-OP7/5	Budget for 2003 agreed by the Partners to be of the same magnitude as in 2002.
D-OP7/6	The Partners decided not to proceed with the application from CDG for MRP status in 3GPP.
D-OP7/7	3G Americas granted MRP status in 3GPP [**3GPP/OP#7(02)09**].
D-OP7/8	WMF removed from the 3GPP Agreement (as they no longer exist as an entity) [**3GPP/OP#7(02)05**].
D-OP7/9	UWCC removed from the 3GPP Agreement (as they no longer exist as an entity) [**3GPP/OP#7(02)06**].

Annex C   List of Actions

N°.	RESPONSIBLE	ACTION
A-OP7/1		TSG CN and TSG RAN Chairmen to prepare a contribution for the next OP meeting to summarise the experience they had gained during the workshops in which they had been involved, and the process that had been followed for the approval and implementation of the results
A-OP7/2		Individual Members from the manufacturing community to seek 11 man months of funding for updating TTCN to the March 2002 specifications (search to be co-ordinated by Mr Andersen).
A-OP7/3		Secretary to issue open call for voluntary contributions for the TTCN task being undertaken by TSG T.
A-OP7/4		Funding and Finance Group to prepare a detailed budget proposal for 2003 for presentation to the next OP meeting.
A-OP7/5		TSG Chairmen (and especially TSG T) to make known their resource requirements for specific tasks to be undertaken within 2003.
A-OP7/6		Secretary to arrange a signing ceremony for the addition of 3G Americas to the 3GPP Agreement.
A-OP7/7		Secretary to ensure removal of WMF from the 3GPP Agreement.
A-OP7/8		Secretary to ensure removal of UWCC from the 3GPP Agreement.
A-OP7/9		Secretary to reply to correspondence received concerning co-operation agreements [**3GPP/OP#7(02)13**].

Annex D   List of documents

Doc. No.	Title	Source	Agenda Item
OP6_13r1	Draft Revised Summary Minutes, Decisions and Actions from 6th 3GPP OP Meeting	Secretary	**3**
OP7_01r2	Proposed Draft Agenda	Chairman	**2**
OP7_02	List of Documents	Secretary	**2**
OP7_03	Actions Status List	Secretary	**3.1**
OP7_04	Attendees List	Secretary	**All**
OP7_05	Cancellation of MRP status for Wireless Multimedia Forum	Secretary	**7.2.1**
OP7_06	Cancellation of MRP status for Universal Wireless Communications Consortium	Secretary	**7.2.2**
OP7_07	CWTS IPR Policy (English language version)	CWTS	**3.1**
OP7_08	Request from CDMA Development Group for MRP status	Secretary	**7.1.1**
OP7_09	Request from 3G Americas for MRP status	3G Americas	**7.1.2**
OP7_10	Financial Report for Year 2001	Funding and Finance Group	**6.2**
OP7_11	Year 2001 Financial Status and calculation of Year End Surplus	Funding and Finance Group	**6.2**
OP7_12	Year 2002 Budget and Partner Contributions	Funding and Finance Group	**6.3**
OP7_13	A more formal relationship between 3GPP and external bodies	Secretary	**8**
OP7_14	3GPP/3GPP2 Harmonisation Workshop Guideline	TTC	**4**
OP7_15	Funding and Finance Group Activity Report	Funding and Finance Group	**6.1**
OP7_16	3G Americas presentation	Chris Pearson, Executive Vice President	**7.1.2**
OP7_17	Correspondence concerning the Open Mobile Architecture initiative	Secretary	**8**
OP7_18	TTCN Funding	GSM Association	**6.3**

Annex E   List of Participants

Organization	Name	PCG	OP
ARIB	ISHIDA, Yoshihide	✓	✓
	UTANO, Takanori	✓	✓
	YOSHIMURA, Yukio	✓	✓
	HATA, Fumihiko	✓	✓
	WATANABE, Kunio	✓	✓
	MAEDA, Yutaka	✓	✓
CWTS	CAO,Shumin	✓	✓
	WANG, Zhigin	✓	✓
ETSI	ROSENBROCK, Karl Heinz	✓	✓
	DAVIDSON, Phil	✓	✓
	LANG, Kari	✓	✓
GSA	HADDEN, Alan	✓	✓
	GROENEN, Wolfgang	✓	✓
GSMA	HOFFMAN, John	✓	✓
TIA	CUSCHIERI, Henry	✓	✓
Ipv6	LATIF, Ladid	✓	✓
3G IP	SENNETT, DeWayne	✓	✓
	MAGNANI, Nicola	✓	✓
T1	CASSEN, Quent	✓	✓
	CHATTERJEE, Asok	✓	✓
	BAILEY, Charles	✓	✓
TTA	CHOI, Jinsung	✓	✓
	PARK, Jeong Sik	✓	✓
	RYOO, Chang Ho	✓	✓
	WEE, Kyu Jin	✓	✓
	LEE, BK	✓	✓
TTC	YOSHINO, Keiji	✓	✓
	HORISAKI, Nob	✓	✓
	YABUSAKI, Masami	✓	✓
	YAMAMOTO, Koji	✓	✓
UMTSF	EYLERT, Bernd	✓	✓
ITU	VISSER, John	✓	✓
UWCC	PEARSON, Chris	✓	✓
TSG SA Chairman / ETSI	ANDERSEN, Niels Peter	✓	✓
TSG SA Vice Chairman / TTC	NAKAMURA, Hiroshi	✓	✓
TSG SA Vice Chairman / T1	JONES, Gary	✓	✓
TSG CN Chairman / T1	HAYES, Stephen	✓	✓

TSG CN Vice Chairman / ETSI	PARK, Ian	✓	✓
TSG CN Vice Chairman / TTC	TAYA, Kunihiko	✓	✓
TSG T Chairman	PARK, Sang Keun	✓	✓
TSG T Vice Chairman / ETSI	HOLLEY, Kevin	✓	✓
TSG T Vice Chairman / T1	EHRLICH, Ed	✓	✓
TSG RAN Chairman / ETSI	COURAU, Francois	✓	✓
TSG RAN Vice Chairman / T1	ZELMER, Don	✓	✓
TSG RAN Vice Chairman / ARIB	FUKUDA, Eisuke	✓	✓
TSG GERAN Vice Chairman / ETSI	FÄRBER, Michael	✓	✓
TSG GERAN Vice Chairman / T1	GRANT, Marc	✓	✓
CDMA Development Group	TAKACH, Jim		✓
MCC	SCRASE, Adrian (Secretary)	✓	✓