



**INVITATION TO THE 3GPP TSG SA WG2 MEETING #4 TO BE HELD
ON 19 - 21 April 1999 IN YOKOHAMA, JAPAN**

Dear Colleagues:

On behalf of the SA WG2 Chairman, Mr. Teuvo Järvelä, DoCoMo has pleased in advising you of our forthcoming event.

Date/Time: 19 – 21, April, 1999, starting at 10.00 on the 1st day (Monday)
Registration will take place on 19th April between 09:30 and 10:00.

Location: 9th FL, Meeting room Yokohama symposia in Sangyo Boeki Center Bldg.
2, Yamashita-cho, Naka-ku, Yokohama, 231-0023, Japan
Tel: +81 45 671 7151

http://www.city.yokohama.jp/me/ycvb/EnglishHP/Facility/sympo_e.html

Added to this invitation, you will find registration form, information on accommodation, and the travel information to Yokohama.

Please also note the following important dates.

Registration: April 09

Hotel Reservations: April 02

**Submission of temporary documents April 14
for distribution**

The temporary document numbers shall be allocated by Mr. Antun Samukic, E-mail: antun.samukic@etsi.fr fax: +33 4 93652817. Only numbered documents shall be sent to WG2, Ms. Harris and Antun Samukic for preparation for the meeting. The documents received before 14 April 1999 will be prepared for the beginning of WG2 meeting.

Please note that the meeting agenda for TSG SA WG2 shall be sent later.

Information related to TSG SA WG2 Ad-hoc QoS group meeting:

"The QoS ad-hoc meeting on Apr. 22 will be held at a different location, provisionally at a TTC meeting room in Tokyo. However, you can commute to the meeting place from a hotel in Yokohama. Please extend your stay in Yokohama in case you will participate in the QoS meeting. The notification of the meeting venue and time will be sent out later."

I look forward to seeing you in Yokohama.

Yours Faithfully,

Naoki Tani

Senior Research Engineer

Network Laboratories

NTT Mobile Communications Network Inc.

Tel. +81 468 40 3332

Fax. +81 468 40 3781

e-mail **Error! Reference source not found.**

Enclosed:

Registration form
Hotel Reservation form
Travel information

REGISTRATION FORM

3GPP TSG SA WG2, meeting #4
meeting date 19 - 21 April 1999
Yokohama, Japan

Please fill in this form and send it by 09 April 1999 to:

Ms. Sachiko Harris
E-Mail: harris@nw.yrp.nttdocomo.co.jp
Fax: +81 4 68403781

Title:	Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Dr <input type="checkbox"/>
Family Name:	
Forename:	
Mailing address:	
Telephone:	
Fax:	
E-mail:	
Date and time of arrival:	
Date and time of departure:	
I will attend the following meeting:	<input type="checkbox"/> WG2 <input type="checkbox"/> QoS
I am unable to attend on this occasion:	<input type="checkbox"/>

Status of Represented Membership (tick one box in one column 1, 2 or 3):

<p>1) <input type="checkbox"/> Organizational Partner Representative (SDO) (tick one box below)</p> <p>Representing Partner: (tick one box below)</p> <p><input type="checkbox"/> ARIB <input type="checkbox"/> ETSI <input type="checkbox"/> T1 <input type="checkbox"/> TTA <input type="checkbox"/> TTC <input type="checkbox"/> Other:</p>	<p>2) <input type="checkbox"/> Individual Member Representative (tick one box below)</p> <p>Representing Partner: (tick one box below)</p> <p><input type="checkbox"/> ARIB <input type="checkbox"/> ETSI <input type="checkbox"/> T1 <input type="checkbox"/> TTA <input type="checkbox"/> TTC <input type="checkbox"/> Other:</p> <p>Individual Member organization* name:</p> <p><input type="checkbox"/> I am the voting representative for this Individual Member.</p>	<p>3) <input type="checkbox"/> Market Representation Partner Representative (tick one box below)</p> <p>Representing Partner: (tick one box below)</p> <p><input type="checkbox"/> UMTS Forum <input type="checkbox"/> GSA</p> <p><input type="checkbox"/> Other:</p>
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* For a list of Individual Member organizations, see http://www.3gpp.org/Individual_Member.htm



HOTEL INFORMATION

Hotel booking

Participants are requested to make hotel reservations directly.

Provisional reservations have been arranged at:

1) THE HOTEL YOKOHAMA

6-1 yamashita-cho Naka-ku Yokohama 231-8526 Japan

Tel: +81-45-661-8000 Fax: +81-45-662-3536

Room Rate: Single Occupancy (Twin Room),

\10,000 (excluding. Service charge, Tax and Breakfast) per night

Booking deadline: **2nd April**

(Note) Only 20 rooms are available during the meeting period.

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2) YOKOHAMA ISEZAKICHO WASHINGTON HOTEL

53-5 Chojamachi Naka-ku Yokohama 231-0033 Japan

Tel: +81-45-243-7111 Fax: +81-45-253-7731

Room Rate: Single Occupancy

\9,975 (including. Service charge, Tax and Breakfast) per night

Booking deadline: **2nd April**

Note: On reservation, please declare that you are a participant of THE 3GPP TSG-SA WG2 Meeting #4 for special rate.

The block booking rooms are available on the first come, first served basis.

Cancellation should be made four days before your scheduled check-in day.

From hotel to the meeting place

The Hotel Yokohama is located one block away from the meeting place.

Yokohama Isezakicho Washington Hotel is 10 minutes by taxi from the meeting place.



HOTEL RESERVATION FORM for THE HOTEL YOKOHAMA

4TH 3GPP TSG SA WG2 meeting

hosted by Do Co Mo

All reservations for Room accommodations can be made by Faxing or E-mail to:

Mr Aoyagi

Manager, Room Reservations

THE HOTEL YOKOHAMA

FAX: +81-45-662-3536

TEL: +81-45-661-8000

E-mail: Error! Reference source not found.

Please use this form to guarantee that you receive the special rates indicated below.

- Room rates (excluding service charge, tax and breakfast) per night

Single Occupancy : \10,000

- Date of arrival :_____ Approximate arrival time:
- Date of departure:_____ Approximate departure time:

PLEASE NOTE:CHECK-IN TIME IS 2P.M.

CHECK-OUT TIME IS 11A.M.

- Family name :_____ First name:
- Company name:
- Company address:
- Phone No:_____ Fax No:
- E-mail address:



HOTEL RESERVATION FORM

4TH 3GPP TSG SA WG2 meeting

hosted by Do Co Mo

All reservations for Room accommodations can be made by Faxing to:

Mr Momoshima

Front Desk

YOKOHAMA ISEZAKICHO WASHINGTON HOTEL

FAX: +81-45-253-7731

TEL: +81-45-243-7111

Please use this form to guarantee that you receive the special rates indicated below.

- Room rates (including service charge, tax and breakfast) per night

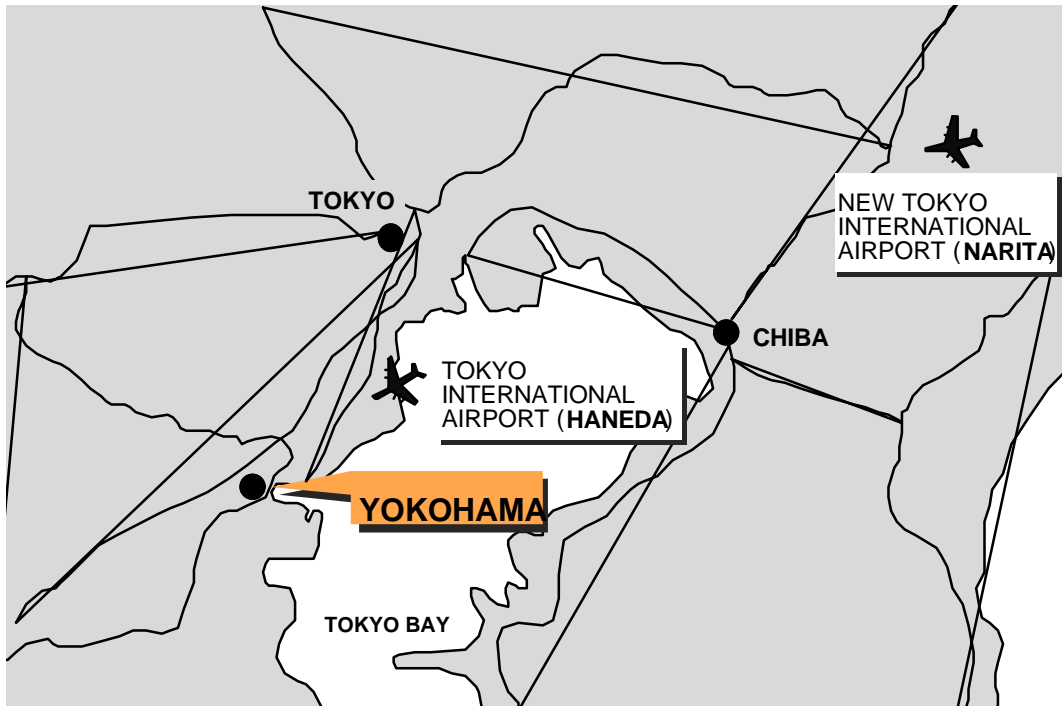
Single Occupancy : 9,975

- Date of arrival : _____ Approximate arrival time:
- Date of departure: _____ Approximate departure time:

PLEASE NOTE:CHECK-IN TIME IS 2P.M.

CHECK-OUT TIME IS 10A.M.

- Family name : _____ First name:
- Company name:
- Company address:
- Phone No: _____ Fax No:
- E-mail address:

Map**ACCESS****From Narita Airport****1US\$120 approx****1. Limousine & Taxi**

To YCAT (Yokohama City Air Terminal) (90 mins. \3,500)

From YCAT to The Hotel Yokohama (15 mins. approx. by taxi)

From YCAT to Yokohama Isezakicho Washington Hotel (15 mins. approx. by taxi)

http://www.narita-airport.or.jp/limousine/index_e.html**2. Train <JR Narita Express (NEXT)> & Taxi**

To Yokohama station (95 mins. \4,180)

From Yokohama station to The Hotel Yokohama (15 mins. approx. by taxi)

From Yokohama station to Yokohama Isezakicho Washington Hotel (15 mins. approx.

by taxi)