**TSG SA Meeting #SP-96 SP-220709r1**

**7 - 10 June 2022, Budapest, Hungary**

**Source: Moderator**

**Title: Release 19 Process Items**

**Document for: Endorsement**

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**1. Introduction**

This document collects a list of issues observed from previous release planning exercises, to be used as a basis to define potential solutions for consideration at SA#97e.

**2. High-level objectives**

Outline process for Rel-19 content definition and completion for SA, taking into account the following:

A. To have a coherent view of the release content

B. To provide tools for WGs to manage WG work (over)load, for WG to use if needed

* within a release
* upon transition from one release to the next

C. To improve WG alignment and cross-TSG dependencies

**3. Issues identified**

1. Scope-related

a. Lack of (coherent) SA view on release content definition

b. Time spent in WG on items that end up deprioritized or work tasks that get down-scoped

2. Timeline / timing-related

a. Lack of cross-TSG co-ordination

i. Discrepancy of SA stage 2 and RAN timelines:

ii. Insufficient time for Stage 3 groups after SA2 work completion

b. Insufficient time for inter-WG co-ordination

i. time taken for inter-WG co-ordination could delay completion of the work

ii. Insufficient time for SA WGs after SA2 work completion

c.

i. Reduction in time available to do technical work on completion of the current release due to planning of the next release and drafting of WIDs and SIDs for that release

d. Timing of decisions on release content vs release timeline

3. WG Capacity-related

a. large number of SI/WI not possible to be handled in practice

b. constraints of TU budgeting

c. limit number of TEI items

4. Other aspects

a. Differences between F2F and e-meeting

b. Rapporteurship

c. Identify WGs that are overloaded

i. If prioritisation is needed, whether to do a prioritisation exercise at WG level or SA level

**4. Other Considerations**

When could a new process need to be implemented? Could a phased approach be considered?

Note that ‘themes’ are not included as this would be part of the solution space.

Other potential requirements:

Balance different stakeholder interests