

**3GPP/OP#9 Meeting
Ottawa, Canada
2 May 2002**

3GPP/OP#9(03)14

15 May 2003
page 1 of 10

Source: Secretary

**Title: Draft summary minutes, decisions and actions from 3GPP
Organizational Partners Meeting#9, Ottawa, 2 May 2002**

Agenda item: All

Document for:

Decision	X
Discussion	
Information	

Table of Contents		Page
Meeting Report		2
Annex A	Agenda	7
Annex B	List of Decisions	8
Annex C	List of Actions	8
Annex D	List of documents	9
Annex E	List of participants	10

1 Opening of Meeting and Chairman's Remarks

Dr Asok Chatterjee (Chairman) opened the meeting and welcomed the participants to Ottawa. The list of participants is given at **Annex E**.

2 Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A [3GPP/OP#9(03)1r2]**.

3 Approval of Report of OP#8

The draft report of OP#8, which had been modified to take account of the comments received, was presented and approved without further amendment [**3GPP/OP#8(02)09r1**].

Decision OP9/1: Report of OP#8 approved [3GPP/OP#8(02)09r1].
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3.1 Actions arising

The status of the actions arising from OP#7 was reviewed [**3GPP/OP#9(03)03**]. It was agreed that all actions had either been discharged or would be discharged during this meeting.

4 Results from PCG#10 and matters arising

The 3GPP PCG Chairman gave a summary of the results of the PCG meeting that had taken place that morning. There were no matters arising that required the immediate attention of the OP meeting.

5 3GPP Progress

The OPs noted the good progress being made by 3GPP.

6 3GPP Funding

6.1 Report of Funding and Finance Group Activities

Mr Yoshino (FFG Chairman) presented a report on the activities of the Funding and Finance Group covering the period since OP#8 [**3GPP/OP#9(03)05**]. It was noted that at the time of writing the report there had been no action taken to address cost savings within 3GPP. However, subsequent to writing the report, the TSG leaders had embarked on a concerted effort to address cost savings and the results of that work had been presented to PCG#10.

A vote of thanks was expressed to the Funding and Finance Group for the material that they had prepared.

The FFG Report made a number of recommendations that are addressed in the paragraphs below.

6.2 Summary of 2002 Income and Expenditure and surplus to be returned to the Partners

The Secretary presented the Financial Report for year 2002 which provided detailed information on financial matters concerning the Mobile Competence Centre and other funded activities that had been undertaken by 3GPP [**3GPP/OP#9(03)06**].

Also presented was a summary of the financial transactions for 2002 which led to an income and expenditure balance sheet, as given below, which resulted in 255 kEUR being returned to the Partners [**3GPP/OP#9(03)07**].

INCOME		EXPENDITURE	
Monetary payments received from 3GPP Partners for project support (including contingency).	5899,21	MCC costs relating to 3GPP support.	5745,47
Expert resources provided by 3GPP Partners in lieu of monetary payment.	272,40	MCC costs relating to 3GPP specific tasks	635,60
Monetary payments received from 3GPP Partners for specific tasks.	754,00		
Monetary payments received from GSMA for specific tasks	148,67		
Monetary payments received from GSMA (via GCF) for specific tasks	30,98		
TOTAL INCOME	7105	TOTAL EXPENDITURE	6381

2002 year end situation = 724 kEUR

Resources to be carried forward to 2003 = 469 kEUR

Surplus to be returned to Partners = 255 kEUR

After due consideration, documents 3GPP/OP#9(03)06 and 07 were approved as a true and faithful record of the year 2002 income and expenditure, in accordance with the recommendation of the Funding and Finance Group.

Decision OP9/2: Documents 3GPP/OP#9(03)06 and 07 approved as a true and faithful record of the year 2002 income and expenditure.

6.3 2003 Budget and Partner Commitments

The Secretary presented the proposed budget for 2003 that had been prepared by the Funding and Finance Group in accordance with the instructions given by OP#8 [3GPP/OP#9(03)08]. Reductions had been made to a number of budget lines which resulted in an overall budget proposal of 5538 kEUR:

Budget Line	3GPP budget 2003 (kEUR)
MCC Staff	970
Additional support staff	150
MCC Contractors	1832
Travel and subsistence	680
Overheads	1706
Contingency	200
Sub Total	5 538

Also presented was a detailed breakdown of how the budget would be realised and the contributions that were expected from each Organizational Partner.

After due consideration the 2003 Budget and associated Partner payments were approved.

Decision OP9/3: 2003 Budget and associated Partner payments approved [3GPP/OP#9(03)08].

6.4 Results of Heads of Delegation Meeting

Mr Rosenbrock (ETSI) presented the results of the Heads of Delegation meeting that had taken place in Birmingham on 14 March 2003 to discuss the 3GPP funding arrangements for 2004 and onwards [3GPP/OP#9(03)13]. The meeting had reached a number of preliminary conclusions that were now in a consultation phase within each Organizational Partner.

Dr Bailey (T1) expressed his support for the preliminary findings, stressing the need for them to be considered as a package rather than for each element being examined in isolation. The result was not the preferred solution for Committee T1 but was one that they would support. However, membership churn remained a matter of real concern to Committee T1 and it was expected that measures would be implemented to prevent that.

Dr Satoh (ARIB) and Mr Horisaki (TTC) confirmed that the preliminary findings were supported as a package but that their organizations would not be able to obtain a definitive position until 2003.

Dr Wee (TTA) questioned the need for the results to be considered as a package, preferring that each element be discussed in detail in order for a full understanding to be obtained.

The Chairman concluded that the funding of 3GPP in 2004 was a matter that was becoming urgent and that it was not practicable to wait until the next scheduled OP meeting for the debate to be continued. It was therefore agreed that a meeting of the Heads of Delegation would be organized during the month of June when many of the representatives would already be present in Geneva.

Action OP9/1: Heads of Delegation to hold a meeting during the month of June (most likely in Geneva) to continue the 2004 funding discussions.

6.5 Funding arrangements for 2004 onwards

Detailed discussions on 2004 funding were deferred until OP#10.

7 3GPP Partnership Issues

The Secretary presented correspondence that had been received from MWIF which confirmed that since the organization had now been closed it was no longer appropriate for them to be considered as an MRP in 3GPP [3GPP/OP#9(03)11]. It was agreed that MWIF should be deleted from the 3GPP Agreement.

Decision OP9/4: MWIF deleted from the 3GPP Agreement due to their closure [3GPP/OP#9(03)11].

Action OP9/2: Secretary to modify the 3GPP Agreement to show the deletion of MWIF and to modify the 3GPP website accordingly.

Some doubt was expressed as to whether 3G.IP had also closed and whether or not they too should be removed from the 3GPP Agreement. The Secretary agreed to investigate the matter further.

Action OP9/3: Secretary to investigate the current status of 3G.IP to determine whether they were still in existence or had been closed.

7.1 Request from CCSA for OP Status in 3GPP

Correspondence had been received from the China Communications Standards Association in which they requested Organizational Partner status in 3GPP as a replacement of CWTS [3GPP/OP#9(03)09]. The correspondence included an overview of CCSA and its relationship with CCSA.

It was noted that CCSA representatives had intended to participate in this meeting but been forced to cancel their plans because of current travel restrictions.

After due consideration it was agreed to grant Organizational Partner status to CCSA and to prepare for a signing ceremony which could take place in conjunction with OP#10.

Decision OP9/5: CCSA granted Organizational Partner status in 3GPP [3GPP/OP#9(03)09].
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Action OP9/4: Secretary to arrange for a signing ceremony to take place during OP#10 for CCSA.

7.2 Request from TD-SCDMA Forum for MRP Status in 3GPP

Correspondence had been received from the TD-SCDMA Forum in which they requested Market Representation Partner status in 3GPP [3GPP/OP#9(03)10]. Included within the correspondence was a full set of descriptive slides about the role and work of the TD-SCDMA Forum. Representatives from the Forum had intended to participate in this meeting but, for the same reasons as described above, had been forced to cancel their plans at the last moment.

After due consideration of the material that had been provided, and the criteria for accepting MRPs, it was agreed to grant MRP status to the TD-SCDMA Forum and to prepare for a signing ceremony to take place in conjunction with OP#10.

Decision OP9/6: TD SCDMA Forum granted Market Representational Partner status in 3GPP [3GPP/OP#9(03)10].

Action OP9/5: Secretary to arrange for a signing ceremony to take place during OP#10 for the TD SCDMA Forum.

8 Correspondence

A funded activity had been launched for the preparation of the A5/3 Algorithm under the leadership of TSG SA. The activity had been funded by ETSI, T1, and the GSM Association. In recognition of their funding, the GSM Association had been granted "distribution rights" of the Algorithm whilst "ownership" of the Algorithm remained with the 3GPP Organizational Partners.

During the funded activity, it was discovered that there was an urgent need for the 3G Algorithm known as "Milenage" to be adapted for use in a GSM environment and this adaptation was indeed undertaken by the same task force. The result of that work was the following deliverable:

"Specification of the MILENAGE-2G Algorithms: an Example Algorithm Set for the GSM Authentication and Key Generation Functions A3 and A8"

Since the GSM Association also contributed to the funding of this work, they had now requested that they be granted "distribution rights" of the results [3GPP/OP#9(03)12].

This proposal was agreed.

Decision OP9/7: GSMA granted distribution rights for the Milenage 2G Example Algorithm set [3GPP/OP#9(03)12].
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9 A.O.B

The were no matters raised under this agenda item.

10 Closure of Meeting and Next Meeting Dates

There being no further business the meeting was closed.

Next meeting:

OP#10: 3 October 2003, Boston, US.

Annex A Adopted agenda

		Documents
1	Opening of Meeting and Chairman's Remarks	
2	Approval of Agenda	1r2
3	Approval of Report of OP#8 3.1 Actions arising	OP#8(02)9r1 3
4	Results from PCG#10 and matters arising	
5	3GPP Progress	
6	3GPP Funding 6.1 Report of Funding and Finance Group activities 6.2 Summary of 2002 Income and Expenditure and surplus to be returned to the Partners 6.3 2003 Budget and Partner Commitments 6.4 Result of Heads of Delegation meeting (14 March 2003) 6.5 Funding arrangements for 2004 onwards	5 6, 7 8 13
7	3GPP Partnership issues 7.1 Request from CCSA for OP status in 3GPP 7.2 Request from TD-SCDMA Forum for MRP status in 3GPP	11 9 10
8	Correspondence	12
9	A.O.B	
10	Closing of Meeting and Next Meeting Dates	

Annex B List of Decisions

N°.	DECISION
D-OP9/1	Report of OP#8 approved [3GPP/OP#8(02)09r1].
D-OP9/2	Documents 3GPP/OP#9(03)06 and 07 approved as a true and faithful record of the year 2002 income and expenditure.
D-OP9/3	2003 Budget and associated Partner payments approved [3GPP/OP#9(03)08].
D-OP9/4	MWIF deleted from the 3GPP Agreement due to their closure [3GPP/OP#9(03)11].
D-OP9/5	CCSA granted Organizational Partner status in 3GPP [3GPP/OP#9(03)09].
D-OP9/6	TD SCDMA Forum granted Market Representational Partner status in 3GPP [3GPP/OP#9(03)10].
D-OP9/7	GSMA granted distribution rights for the Milenage 2G Example Algorithm set [3GPP/OP#9(03)12].

Annex C List of Actions

N°.	RESPONSIBLE	ACTION
A-OP9/1	Heads of Delegation	To hold a meeting during the month of June (most likely in Geneva) to continue the 2004 funding discussions.
A-OP9/2	Secretary	To modify the 3GPP Agreement to show the deletion of MWIF and to modify the 3GPP website accordingly.
A-OP9/3	Secretary	To investigate the current status of 3G.IP to determine whether they were still in existence or had been closed.
A-OP9/4	Secretary	To arrange for a signing ceremony to take place during OP#10 for CCSA.
A-OP9/5	Secretary	To arrange for a signing ceremony to take place during OP#10 for the TD SCDMA Forum.

Annex D List of documents

OP8_9r1	Draft Revised Summary Minutes, Decisions and Actions from 8 th 3GPP OP Meeting	Secretary	3
OP9_01	Proposed Draft Revised Agenda	Chairman	2
OP9_02	List of Documents	Secretary	all
OP9_03	Actions Status List	Secretary	3.1
OP9_04	List of Participants	Secretary	all
OP9_05	Funding and Finance Group Activity Report	FFG Chairman	6.1
OP9_06	Financial Report for year 2002	FFG Chairman	6.2
OP9_07	Year 2002 Financial Status Report and Calculation of Year End surplus	FFG Chairman	6.2
OP9_08	Year 2003 Budget and partner Contributions	FFG Chairman	6.3
OP9_09	Request from CCSA for OP status in 3GPP	CCSA	7.1
OP9_10	Request from TD-SCDMA Forum for MRP status in 3GPP	TD-SCDMA Forum	7.2
OP9_11	Request form MWIF for cancellation of MRP status	MWIF	7
OP9_12	Request from GSMA for distribution rights for G-Milenage algorithm	GSMA	8
OP9_13	Results of 3GPP Heads of Delegation meeting, Birmingham, 14 March 2003	3GPP Heads of Delegation	6.4

Annex E List of Participants

Dr. Asok Chatterjee	Chairman
Mr. Adrian Scrase	Secretary

Mr Peter Darling	ACIF
Mr. Kohei Satoh	ARIB
Mr. Kunio Watanabe	ARIB
Mr Yukitsuna Furuya	ARIB
Mr. Karl Heinz Rosenbrock	ETSI
Mr. Alistair Urie	ETSI
Mr. Bill Best	GSM Association
Mrs. Haruko Horino	Interpreter
Mr. Tom Eskildsen	Interpreter
Mr. John Visser	ITU-T
Dr. Charles Bailey	T1
Mr. Marc Grant	T1
Mr. Peter Musgrove	T1
Mr Mark Younge	T1
Mr. Henry Cuschieri	TIA
Mr. Jim MacFie	TSACC
Mr. Kue Wong	TSACC
Mr. Stephen Hayes	TSG CN Chairman
Mr. Ian David Chalmers Park	TSG CN Vice Chairman
Mr. Kunihiro Taya	TSG CN Vice Chairman
Mr. François Courau	TSG RAN Chairman
Mr. Donald E. Zelmer	TSG RAN Vice Chairman
Mr. Niels Peter Skov Andersen	TSG SA Chairman/TSG GERAN Chairman
Mr. Gary Jones	TSG SA Vice Chairman
Mr. Hiroshi Nakamura	TSG SA Vice Chairman
Mr. Seung-Keun Park	TSG T Chairman
Mr. Ed Ehrlich	TSG T Vice Chairman
Mr. Kevin Holley	TSG T Vice Chairman
Mr. Byoung-Moon Chin	TTA
Dr. Kyu-Jin Wee	TTA
Mr. Nobuhiro Horisaki	TTC
Mr. Koji Yamamoto	TTC
Mr. Keiji Yoshino	TTC