

INVITATION FOR:

3GPP TSG RAN WG1, 7th Meeting, August 30th to September 3rd, 1999

On behalf of the RAN WG1 Chairman, Bosch has the pleasure to invite you to the 7th 3GPP TSG RAN WG1 meeting at:

Maritim Grand Hotel Hannover
Friedrichswall 11, D-30159 Hannover
Germany
Tel. +49 511 3677-0
Fax +49 511 325195

from August 30th to September 3rd, 1999.

The **meeting registration deadline** is **August 23th**, 1999. Enclosed you will find the registration form. Please note the separate deadline for hotel reservations on a first come first served basis.

The **deadline for document submission** on the 3GPP TSG RAN WG1 email reflector is **August 25th**, 20.00 CET. Please do **not use Postscript figures** in your documents, since they might not be correctly displayed on your PC during the meeting.

Delegates are kindly asked to copy the documents submitted by deadline on the reflector to their PCs or bring along print outs if paper copies are desired. The host will not reproduce the contributions provided before the deadline on paper. However, they will be available on a CD-ROM for copying during the meeting.

Documents failing the deadline must be brought along **in electronic form**. The electronic copies will be distributed via CD-ROM during the meeting. CD-ROMs will be updated twice per day. Contributions to be presented during the first day which failed the deadline must be brought to the meeting in **140 paper copies**.

Contributions meeting the deadline need to have a Tdoc number. The CD-ROM will contain only documents with Tdoc number. Please obtain the **Tdoc number** from Ms Marlene Forina (Marlene.Forina@etsi.fr), 3GPP secretariat .

There will also be available a PC, printer and copying machine for generating handouts or slides during the meeting. These facilities are not intended for extensive printing of contributions.

The meeting will start on the first day at 9.00 am. The final day (Friday) is expected to end no later than 4.00 pm. The meeting agenda has been distributed separately by the chairman.

Yours sincerely,

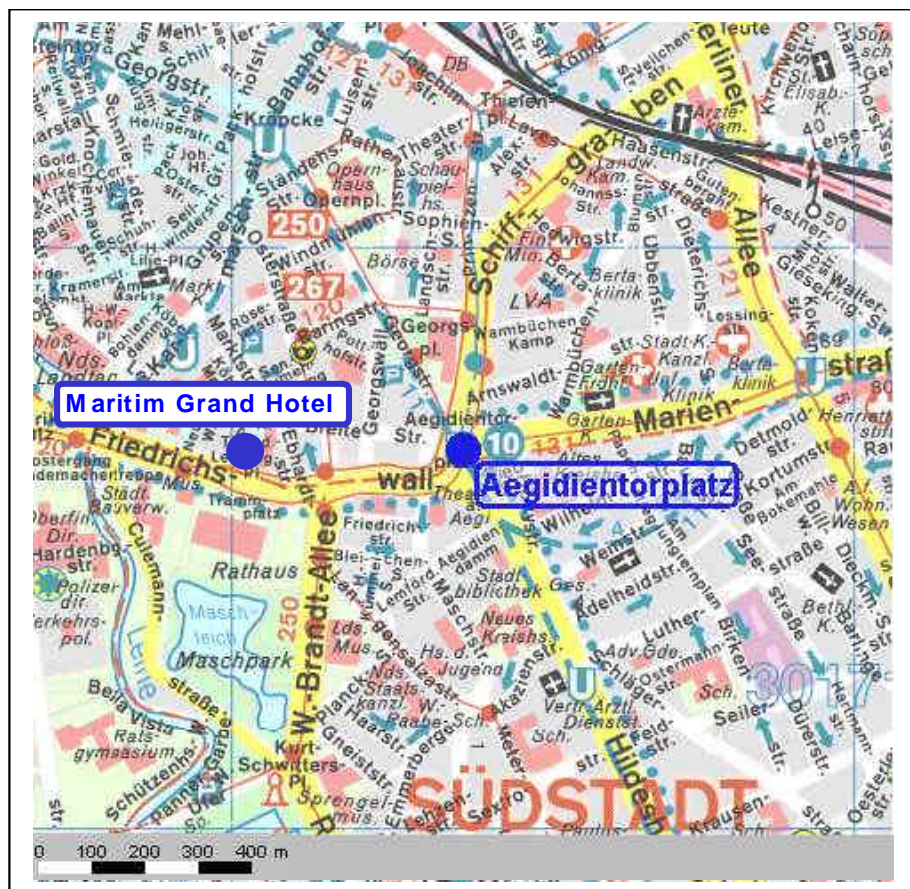
Frank Kowalewski
Bosch Telecom

TRAVEL INFORMATION

Block bookings have been made at the Maritim Grand Hotel Hannover. The meeting will also take place at this location.

There are at least two ways to go from Hanover airport to the Maritim Grand Hotel:

- By taxi: takes about 20 minutes, costs about 40,-DM
- By bus: takes about 35 minutes, costs about 10,-DM. Take Line 60 to the central station. Change to underground line 8 (same ticket). Get off at stop 'Aegidientorplatz'. Go by feet to the hotel Friedrichswall' (see map below).



For additional information on the meeting place look at www.hannover.de.

ACCOMMODATION

A block booking has been made at the meeting hotel,

Maritim Grand Hotel Hannover
Friedrichswall 11, D-30159 Hannover
Germany
Tel. +49 511 3677-0
Fax +49 511 325195

Please fax the attached form as soon as possible, but no later than **August 10th** to make your reservation. The special single room rate is 207,-DM, the room rate for a double room is 262,-DM, both including breakfast. Please note that the block booking is on a first come first served basis. Accommodation costs must be paid upon departure. The hotel is located near the center of Hanover.

3GPP TSG RAN WG1 MEETING REGISTRATION FORM

Please complete and return this form **no later than August 23th, 1999**, to

Ms Karin Ottmer
Bosch Telecom GmbH
Fax: +49 5341 28 5140

REGISTRATION :

NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX _____

E-mail _____

I'm attending:

All 5 days

Less than 5 days Days attending _____

Signature _____

Note: This form is for meeting registration only. For hotel reservation please contact the hotel directly using the separate reservation form. The meeting registration will not be confirmed.

HOTEL RESERVATION FORM

For the 3GPP TSG RAN WG1 Meeting, August 30th to September 3rd, 1999, in Hanover, Germany.

Please complete ALL sections in BLOCK CAPITALS and send it no later than 10th of August 1999 to:

Maritim Grand Hotel Hannover Fax +49 511 325195

Special rate Single room •

Special rate Double room •

I would like to reserve single/double room(s) for the following nights to the special rate.

Dates: Arrival: Departure:

Name: _____

Company: _____

Address: _____

Fax*: _____

Tel*: _____

(* = including country code)

- Please guarantee my room for late arrival.

Credit card to guarantee this reservation:

• VISA • Mastercard • AMEX • EC • DINERS • OTHER _____

Number: _____ exp. date: _____

Signature: _____