August 8, 2024

**3GPP WORKING GROUP MEETINGS INVITATION**

**NOVEMBER 2025, DALLAS, TEXAS, USA**

[**https://3gppmeetings.atis.org/dallas2025/**](https://3gppmeetings.atis.org/dallas2025/)

Dear Colleagues:

On behalf of ATIS, I am pleased to invite you to the 2025 3GPP meetings, which will be held November 17-21, 2025, in Dallas, Texas. CT1, CT3, CT4, RAN1, RAN2, RAN3, RAN4, RAN5, SA1, SA2, SA3, SA4, SA5, SA6 and CT6 (CT6 starts on November 18) will be meeting.

**Meeting Location**

**Sheraton Dallas Hotel, 400 Olive Street, Dallas, TX 75204,** is located in the center of downtown Dallas, nestled between the [Dallas Historic District](https://www.visitdallas.com/blog/west-end/) with its vibrant lineup of restaurants and local eateries and the [Deep Ellum](https://www.deepellumtexas.com/) neighborhood, a place where the cultures of the world converge with arts, culture, food, and live music. The [Dallas Arts District](https://www.dallasartsdistrict.org/) is the largest contiguous urban arts district in the nation and is a short walk away. And the [American Airlines Center](https://www.americanairlinescenter.com/) which is home to the Dallas Stars Hockey team and, the NBAs Dallas Mavericks is only minutes away.

All meetings will take place at the Sheraton Dallas Hotel. Rooms have been reserved at the negotiated rate of $229 + 18.36% tax for single and double occupancy. The cut-off date for reservations is **October 24, 2025,** or until the block is sold out.

**Please make your reservations and stay at the meeting hotel.** Staying at the Sheraton is vital to defray meeting room rental costs. You can make a reservation online by using the link below:

<https://book.passkey.com/go/3GPPWorkingGroupMeeting>

Please be aware that reservation assistance via phone is not available until one year prior to the event. After November 17, 2024 you may contact Marriott Reservations at 1 (888) 627-8191 or +1 (214) 922 8000.

**3GPP Meeting Registration**

In addition to making your hotel reservation, delegates must register to attend the meeting on the 3GPP online portal at https://portal.3gpp.org/. For security purposes, 3GPP name badges MUST be worn at all times to be allowed into the meeting rooms. Information regarding badges will be distributed later.

**Meeting Website**

All information contained in this letter as well as additional information pertaining to Dallas, is available here: [**https://3gppmeetings.atis.org/dallas2025/**](https://3gppmeetings.atis.org/dallas-2025/)

**Visas**

Please check the information on page three to see if you require a visa to attend this meeting. If so, please apply for one as soon as possible.

**GENERAL MEETING INFORMATION – DALLAS, TEXAS**

**Reservation Cut-off Dates**

**The group rate is available until October 24, 2025** or until the block is sold out. Rates are anticipated to be significantly higher after the cut-off date or once the room block is fully booked.

**Hotel Reservation Cancellations**

Reservations must be canceled **seven (7) days** prior to arrival to avoid the penalty of one night’s room fee plus tax.

**Shipping Packages**

Receiving, handling, and storage charges may apply for packages sent to a guest’s attention at the hotel. Please contact the hotel directly to check these charges prior to having anything shipped to the hotel, such as items from Amazon, etc. Delegates are responsible for any charges billed to their rooms.

**Time Zone**

Central Standard Time (UTC/GM -5 Hours)

**Airport**

The nearest airport to the hotel is Dallas Love Field Airport (DAL), which is 9 miles away. Dallas/Ft. Worth (DFW)which hosts most international flights to the city is 17 miles away.

**Ground Transportation**

Road: No hotel shuttle is available between the hotels and the airports. Lyft and Uber are available.

Rail: From DFW, the hotel is a block from the Pearl/Live Oak DART Rail Station for approximately $12.00 one way. No rail option is available from Dallas Love Field airport.

**Voltage**

**110v.** Please be sure you have the correct adapter. Voltage converters will not be provided at the meeting.

**Meeting Start Time**

Meetings will start at 9:00 AM on Monday, November 17 except for CT6 which will start at 9:00 AM on Tuesday, November 18th. The chairman will advise individual groups of any changes to this schedule.

**Please direct any inquiries regarding meeting logistics to ATIS’ 3GPP Meeting Facilitators at dallas2025@atis.org**

**VISA APPLICATION GUIDANCE FOR U.S. MEETINGS**

Thank you for your interest in traveling to Dallas to participate in the 3GPP meeting. The U.S. visa application process is significantly different from many other countries. The following guidance is intended for delegates planning to attend U.S.-hosted meetings to more clearly understand the process for application. **If you require a visa, it is important to apply early, as many locations may have long wait times to secure interviews. Do not wait to apply for a visa until after the preceding 3GPP meeting. Apply for the visa as soon as possible after receiving this invitation and completing the necessary paperwork.**

**Step One: Be Informed**

We urge you to carefully review all the information on procedures for non-immigrant visa applications provided by the U.S. State Department. The following online location provides an official source of information about U.S. visa policy and procedures: <https://travel.state.gov/content/travel/en/us-visas.html>

Please follow all instructions provided on the website for your local U.S. Embassy or Consulate General website to avoid costly delays.

U.S. visa policy permits citizens of certain countries to travel to the U.S. without a visa. For information about whether you may require a visa, please find such information at the following location online:

<https://travel.state.gov/content/travel/en/us-visas/tourism-visit/visa-waiver-program.html>

Please remember that your application must be submitted through the U.S. Embassy or Consulate General, which has jurisdiction over your place of residence. The following is a link to the list of all U.S. Embassies and Consulates worldwide: https://www.usembassy.gov/

**Step Two: Apply Early**

Due to potentially long wait times for a visa interview and possible requirements for additional processing, applicants are encouraged to begin the visa application process as early as possible. You can find the interview wait times in your location from the following site:

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html>

Use this information to apply so that your interview can be scheduled no less than 30 days and, ideally, **at least 90 days in advance of the intended** **travel.** Wait times for a visa interview can range from a few days to months, depending on location and time of year.

Applicants engaged in certain sensitive scientific or technical fields may be subject to additional administrative processing procedures, which can add additional time to the visa application procedures, sometimes up to 120 days.

**Step Three: Be Prepared**

Applicants for U.S. visas should come to the visa interview with a thorough understanding of their travel plans and logistics. They should bring their invitation letter, copies of meeting agendas, travel itineraries, and other documents on official letterhead, as well as documentation to help demonstrate “strong ties” to their home country. For information on what constitutes “strong ties,” please see: https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/visa-denials.html - INA Section 214(b) – Visa Qualifications and Immigrant Intent

**\*\*\*VISA INVITATION LETTER REQUEST\*\*\***

**If a visa invitation letter is required for your travel to Dallas, please complete the following online form:**

[**https://www.atis.org/international-partnerships/3gpp/dallas-2025-visa-letter-request/**](https://www.atis.org/international-partnerships/3gpp/dallas-2025-visa-letter-request/)

After you enter your personal information, the completed form will be automatically processed. Signed letters will be returned via email. The invitation letter cannot be completed without including your hotel information and confirmation number. Letters may take up to 14 working days to be processed. **Please note that after October 15, 2025, hard copies of the invitation letter will not be physically sent.** They will only be sent via email.

If you have not received your letter within 14 working days or have any changes or questions after receiving your email, please contact Elaine Jakins at [ejakins@atis.org.](mailto:ejakins@atis.org)

Alternatively, Dallas visa invitation letters can be picked up at the Orlando registration desk, provided the application is completed, and you have checked the “Pick Up In Orlando” box by Thursday, November 14, 2024.

**ANNEX – LOCATION MAP**

