

# Fax

**To:** Mark Cataldo **From:** Spyros Panagiotakis, Nikos Houssos

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**Fax:** 0044 1793 566225 **Pages:** 3

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**Phone:** [Click here and type phone number] **Date:** 05/04/01

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**Re:** Hilton hotel offer for MExE meeting **CC:** [Click here and type name]  
participants

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**Urgent**     **For Review**     **Please Comment**     **Please Reply**     **Please Recycle**

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● **Comments:**

Dear Mark,

Please find attached the letter of offer by the Athens Hilton hotel for the MExE meeting participants.

Best Regards,

Spyros - Nikos

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**To** : Ms Kiti Loupa / ΕΘΝΙΚΟ ΚΑΙ ΚΑΠΟΔΙΣΤΡΙΑΚΟ ΠΑΝΕΠΙΣΤΗΜΙΟ ΑΘΗΝΩΝ  
**Tel** : 7275612  
**Fax** : 7275601

**From** : Samantha Toutoungi  
Group & Conference Manager  
**Tel** : 00301 / 7281353  
**Fax** : 00301 / 7281556

**Date** : 02/04/01

**Re** : Group 24-26 July 2001 , 35 rooms

Dear Ms Loupa,

It was such a pleasure receiving your request. Thank you for your interest in the Hilton Athens.

***Bedroom accommodation -***

We can reserve for you 35 rooms for the dates above at the rate of Single / Double Drs. 36,500 service and VAT included.

Our rooms are generously sized and furnished to provide the utmost in comfort and convenience, all with various views.

We would be delighted to extend the above group rate on an individual basis for those guests who would like to stay over the weekend. Such reservations should come directly through me.

A portorage charge (in/out) of GRD 700 per person is applicable.

For that extra special service and attention, why not have your delegates enjoy the unique view of Acropolis for only an additional of GRD 8.500 per room or experience our **Executive Floor** for only an additional **Drs.15,000 per room**, including breakfast. The Clubroom is available to all Executive Floor guests. Staffed by a dedicated manager, the Clubroom is a special place to relax. Refreshment service is available throughout the day, as well as a selection of newspapers and magazines. Your guests will also receive private check-in and check-out service when staying on the Executive Floors.

The above rates include 10.16% Tax. Should the tax change, then the rates will be adjusted accordingly.

Facsimile

Please find below the rates at which our food and beverages begin:

American Breakfast	GRD 5,000 per person
Lunch / Dinner menu from	GRD 9.900 per person
Lunch / Dinner buffet from	GRD 10.300 per person
½ bottle of wine from	GRD 2.700 per person
Mineral water	GRD 1.200 per bottle
Wine, beers, soft drinks	GRD 4.500 per person

Food rates include 8% taxes and beverage rates include 18% taxes. Should inclusive tax amounts change, rates will be adjusted accordingly.

### **3. Extra Benefits**

A complimentary welcome drink of Metaxa Sour, Ouzo, Fruit Punch, chips, nuts and olives will be offered to all participants provided that they arrive as a group. Should you so wish, this can be offered on another day during their stay.

Our complimentary policy is one bed free for every 15 paying guests, (16<sup>th</sup> guest free) with a maximum of two twins.

Ms Loupa, once again thank you for your interest in the Hilton Athens. Kindly note that at this stage we are not holding any accommodation for your group / event in our hotel. Please advise if you would like us to do so. I will call you within the next few days to go over the offer and in the meantime should you have any further questions, please do not hesitate to contact me.

Yours sincerely,



Samantha Touloungi  
Group & Conference Manager