Agenda Item: 5.2

Source: **Ericsson**

Title: Proposal of work procedures

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Proposal of work procedures

1.   INTRODUCTION

The goal of having complete specifications ready by the end of 1999 implies that the WG3 needs to have good working procedures. This paper proposes a working procedure including proposal of sub-working groups and how to invoke adhoc groups.

2.   PROPOSAL

2.1   TSG RAN WG3

TSG RAN WG3 has the overall responsibility of the specifications presented in [1]. In order to have the specifications ready by the end of 1999 it is proposed to have the following split between the WG3 plenary meeting and the sub-working groups:

2.1.1   WG3 Plenary meeting

1. In the plenary meeting discussions and contributions in order to producing the following overall specifications[1] should be treated:

- S3.01: UTRAN Overall Description

- All General Aspects specifications, i.e. S3.10, S3.20, S3.30

- All Interface Principles specifications, i.e. S3.11, S3.21, S3.31

- All specifications referring to existing standards, i.e. S3.12, S3.13, S3.15, S3.22, S3.23, S3.25, S3.32, S3 33, S3.35

2. The work that is performed in the different sub-working groups will be co-ordinated in the plenary meeting. Decisions taken in the sub-working groups and technical discussions concerning these specifications should only be debated in the WG3 forum when it has bearing on more than one sub-working group.

3. It is the forum where each specification will be approved [2].

2.1.2   Sub-working groups (SWG)

We propose to have the following permanent sub-working groups in WG3:

- Iu (responsible for Iu specifications S3.14 and S3.16, both user and control plane)

- Iur C-Plane and Iub C-Plane (responsible for RNSAP specification: S3.24 and the NBAP specification: S3.34)

- Iur/Iub U-Plane (responsible for the different FH protocols: S3.26, S3.27, S3.28, S3.36)

- O&M of UTRAN

The sub-working groups reports to WG3. They are responsible for the technical contents of each specification.

2.1.3 Motivation

The division into sub-working groups can be made in many ways, e.g. separation into two sub-working groups covering the C-Plane and U-Plane respectively or to form a sub-working group for each new protocol specification. The intention with the suggested structure is to evenly distribute the workload between the different groups and at the same time limit the amount of sub-working groups that have to meet in parallel.

2.2 AdHoc working groups

We propose that adhoc groups should be established whenever critical issues are identified. AdHoc groups should be working between WG3 meetings (and not during WG3 meetings), possible having physical meetings. The adhoc groups should report to WG3.

2.3 Meeting arrangements

We propose that the WG3 have meetings that are one week long where the first half-day and the last day are plenary WG3. The number of parallel sessions should be optimised to minimum that is needed for efficient progress. Also parallel sessions for groups that need very similar expertise should be avoided. The following table proposes a structure that is designed according to this principle:

Monday		Tuesday		Wednesday		Thursday		Friday
Opening Plenary (10:00)		O&M	Iur/Iub U-Plane	Iu	Iur/Iub C-Plane	Iu	Iur/Iub C-Plane	Closing Plenary
O&M	Iur/Iub U-Plane	O&M	Iur/Iub U-Plane	Iu	Iur/Iub C-Plane	Iu	Iur/Iub C-Plane	Closing Plenary (15:00)
(AdHocs)		(AdHocs)		(AdHocs)		(AdHocs)		

The group has two parallel sessions, and two SWGs share each session. The week is divided into two parts: C-Plane discussions have been allocated more time (2 days) than the U-Plane and O&M (1.5 days). This allows for Iub and Iur experts to attend both the U-Plane and C-plane sessions, and transport experts from Iur/Iub U-Plane session would also be available for Iu U-Plane discussions.

The first meeting of the sub-working groups are expected to take place at the third 3GPP TSG RAN WG3 meeting, i.e. in April.

4. REFERENCES

[1]   R3-99008 Proposal of Specification structure for WG3, Source: Ericsson

[2]   R3-99009 Proposal of Work Plan for WG3, Source: Ericsson