

Invitation to
ETSI SMG2 L23 Expert Group meeting #9
and
3GPP RAN WG2 meeting #1

from Monday 18th to Friday 22nd of January 1999
in Helsinki, Finland

Dear Sir, Dear Madam,

NOKIA has the pleasure to invite you to the **ETSI SMG2 L23 EG meeting** followed by **3GPP RAN WG2 meeting**, and to inform you of the arrangements which have been made.

Exact daily schedule for the meetings will be announced by SMG2 L23 Chairman / 3GPP RAN WG2 convenor.

Meeting venue:

Scandic Hotel Kalastajatorppa
Kalastajatorpantie 1
FIN-00330 Helsinki, Finland
Tel. +358-9-45811
Fax:+358-9-458 1668

Registration:

Latest **8.1.1999** to:

Ms Nina Lillqvist, Nokia Mobile Phones
fax: +358-10-505 5707
email: nina.lillqvist@nokia.com
(tel. +358-10-505 5830)

Please use the registration form provided with this invitation.

Accommodation:

We have made a block booking from Scandic Hotel Kalastajatorppa for 85 rooms for the rate 480FIM per night (single) or 620FIM per night (double). Please make reservations directly to the hotel by yourself and mention "**Nokia/L23 meeting**" as reference in your reservation to ensure the block-booking rate. A hotel reservation form is provided with this invitation.

Dead-line for hotel reservation is 8.1.1999.

(In case you want to use some other hotels e.g. in Helsinki city centre (Radisson SAS, President, etc...)) note that Hotel Kalastajatorppa is located about 15 minutes

by taxi or by bus from Helsinki city centre. Another possibility is hotel Tapiola Garden in Espoo, which is about 10 minutes by taxi or by bus from Kalastajatorppa)

Document submission:

If you want your documents to be copied by the host, you must send them to the ETSI SMG2 L23 mail reflector (preferably with a copy to nina.lillqvist@nokia.com).

Dead-line for document submission is 13.1.1999 (to ensure that copies of your documents exist in the meeting on Monday morning).

Printing and copying during the meeting will naturally be possible also.

Maps:

More information about Helsinki including city maps may be obtained via Internet at:

<http://www.hel.fi/english/>

Travel Information :

The easiest way to travel from the airport to the hotel Kalastajatorppa is by taxi. It takes about 35-40 minutes and costs about 150 FIM. You can also use a special Airport Taxi (yellow vans), which takes many people to different places at the same time and costs about 60 FIM/person. (One more alternative is a Finnair bus to Helsinki City Terminal (which is in the city center) and take a taxi or a bus to Kalastajatorppa (about 15 minutes). The Finnair bus leaves from the airport every 20 minutes and costs about 22 FIM.)

HOTEL RESERVATION FORM

For the ETSI SMG2 L23 Expert group and 3GPP RAN TSG WG2 meetings, 18-22
January 1999, in Scandic Hotel Kalastajatorppa, Helsinki, Finland.

REFERENCE: **NOKIA/L23 MEETING**

Please complete ALL sections in BLOCK CAPITALS and send it no later than 8 January 1999 to:

Scandic Hotel Kalastajatorppa FAX +358 9 458 1668

Special rate Single room 480 FIM/night (incl. breakfast)

Special rate Double room 620 FIM/night (incl. breakfast)

I would like to reserve single/double room(s) for the following nights to the special rate.

Dates: Arrival: Departure:

Name: _____

Company: _____

Address: _____

Fax*: _____

Tel*: _____

(* = including country code)

Please guarantee my room for late arrival.

Credit card to guarantee this reservation:

VISA AMEX EC DINERS OTHER _____

Number: _____ exp. date: _____

Signature: _____