

Source: Funding and Finance Group
Title: Funding and Finance Group Activity Report
Agenda item: 6.1

Document for:

Decision	X
Discussion	
Information	

1 Introduction

The Funding and Finance Group (FFG) has met once since the last PCG/OP meeting. The meeting took place in Kinugawa, Japan on 2-3 March 2005 at which the following were present:

Kari Lang	(ETSI)
Adrian Scrase	(MCC)
Asok Chatterjee	(ATIS)
Byoung-Moon Chin	(TTA)
Hisashi Sakaguchi, Chairman	(TTC)
Yasuo Maruyama	(TTC)
Tetsu Tanaka	(ARIB)

The meeting focused on two main issues; the accountability of the expenditure that had taken place during year 2004 and the finalisation of the funding plans for year 2005. These two issues are addressed in the next two sections.

2 Year 2004 Expenditure

FFG received and reviewed a comprehensive report of the expenditure incurred by the Mobile Competence Centre in year 2004. The full report has been submitted to this OP meeting as **3GPP/OP#13(05)06**. This led to a financial summary for year 2004 which is submitted to this OP meeting as **3GPP/OP#13(05)07**. In conclusion, the year end situation is as follows:

Total Income	6162 kEUR
Total Expenditure	5721 kEUR
2004 year end situation	441 kEUR
Surplus to be returned to Partners	441 kEUR

FFG recommends that the Partners accept documents **3GPP/OP#13(05)06** and **3GPP/OP#13(05)07** as a true and faithful record of financial transactions in 2004.

Recommendation 1: FFG recommends that the Partners accept documents 3GPP/OP#13(05)06 and 07 as a true and faithful record of the year 2004 financial transactions.

3 Year 2005 Funding

The 2005 budget was approved by the Partners at their meeting held in Seoul, Korea on 7 October 2004.

FFG has applied the funding formula based on the number of Individual Members declared by each Partner on 2 March 2005. The contribution that each Partner is required to pay is detailed in document **3GPP/OP#13(05)08**.

Recommendation 2: FFG recommends that the Partners approve the payments required as given in **3GPP/OP#13(05)08**, which have been calculated in accordance with the budget set by OP#12.

4 Chairmanship of FFG

Hisashi Sakaguchi (TTC) has unfortunately informed FFG that he is unable to continue as Chairman of the group due to his current workload, and that he would be unable to attend OP#13 to present this report. However, Yasuo Maruyama (also TTC), who is already an active participant in the group, has volunteered his services as Chairman. FFG recommends that a vote of thanks be recorded for Hisashi Sakaguchi and that Yasuo Maruyama be appointed as FFG Chairman in his place.

Recommendation 3: FFG recommends that a vote of thanks be recorded for Hisashi Sakaguchi as outgoing Chairman and that Yasuo Maruyama be appointed as FFG Chairman in his place

5 Budget Orientation for 2006

FFG has briefly discussed budget requirements for 2006 but at this stage it is not clear what savings will result from the impending TSG restructuring. FFG recommends that the Partners provide an orientation for the 2006 Budget such that FFG can prepare a more detailed proposal for the Partner's approval.

Recommendation 4: FFG recommends that the Partners provide an orientation for the 2006 Budget such that FFG can prepare a more detailed proposal for the Partner's approval.

6 FFG activity in 2005

FFG has planned the following future meetings:

7 June 2005	Quebec, Canada, (conjoint with TSGs)
26 September 2005	Tallinn, Estonia, (conjoint with TSGs)

The main task of the group for 2005 will be to monitor expenditure to ensure that the year is completed within budget and to consider new requests for funding should they arise. It will also be necessary to monitor the receipt of Partners payments to ensure that any shortfall is taken into consideration in due time. In addition it will be necessary to prepare a draft budget for 2006 taking into account changes resulting from the restructuring of the TSGs.