

Source: Secretary

Title: **Revised** Draft summary minutes, decisions and actions from
3GPP Organizational Partners Meeting#10, Boston, 2 October
2003

Agenda item: All

Document for:

Decision	X
Discussion	
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1 Opening of Meeting and Chairman's Remarks

Dr Chatterjee (Chairman) opened the meeting and welcomed the participants to Boston. Thanks were expressed to the North American Friends of 3GPP who had provided the meeting facilities and to SBC and 3G Americas who had provided the lunch and meeting refreshments.

The list of participants is given at **Annex E [3GPP/PCG#11(03)4]**. Regrets were expressed that representatives from CCSA and from TD SCDMA Forum had been unable to participate in the meeting due to problems with their travel arrangements.

2 Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A [3GPP/OP#10(03)1r1]**.

3 Approval of Report of OP#9

The draft report of OP#9, which had been modified to take account of the comments received, was presented and approved without further amendment [**3GPP/OP#9(03)14r1**].

Decision OP10/1: Report of OP#9 approved [**3GPP/OP#9(03)14r1**].

3.1 Actions arising

The status of the actions arising from OP#9 was reviewed [**3GPP/OP#10(03)03**]. The only actions that remain ongoing are those relating to the signing ceremonies required for the acceptance of CCSA and TD SCDMA as Partners in 3GPP. It was agreed that this ceremony would take place at the next OP meeting.

Action OP10/1: Secretary to inform CCSA and TD SCDMA Forum that the signing ceremony for their acceptance as Partners in 3GPP would take place at the next OP meeting (April 2004).

4 Results from PCG#11 and matters arising

The 3GPP PCG Chairman gave a summary of the results of the PCG meeting that had taken place that morning. There were no matters arising that required the immediate attention of the OP meeting.

5 3GPP Progress

The Organizational Partners noted the good progress being made by 3GPP. In accordance with Article 57 of the 3GPP Working Procedures the Partners confirmed the further continuation of the project.

Decision OP10/2: The further continuation of 3GPP confirmed by the Partners in accordance with Article 57 of the 3GPP Working Procedures.

6 3GPP Funding

6.1 Report of Funding and Finance Group Activities

Mr Yoshino (FFG Chairman) presented a report on the activities of the Funding and Finance Group covering the period since OP#9 [**3GPP/OP#10(03)05**]. The report led to a number of recommendations that are dealt with in the following sections of this report.

6.2 2003 Expenditure and Year End Forecast

The Secretary presented the Financial Report for year 2003 which provided detailed information on financial matters concerning the Mobile Competence Centre and other funded activities that had been undertaken by 3GPP [3GPP/OP#10(03)06]. The Partners noted the current status of income and expenditure.

6.3 Results of Heads of Delegation Meeting (Geneva, 4 June 2003) and Funding Arrangements for 2004 onwards

The Chairman presented the results of the Heads of Delegation meeting that had taken place in Geneva on 4 June 2003 to discuss the 3GPP funding arrangements for 2004 and onwards [3GPP/OP#10(03)07]. The results were presented as a package of recommendations that the Partners were invited to take into account when approving the budget and funding method for 2004.

One recommendation concerned the encouragement given to Market Representation Partners to consider the provision of voluntary contributions to 3GPP as they will be the end beneficiaries of the standardization work. In response to this, Mr Best (GSMA) explained that many GSMA members already contributed to 3GPP via their Organizational Partners and that any increased contribution would need to be assessed in terms of the additional influence that may be obtained. Moreover, GSMA members had already paid a very high pre-tax on the 3G industries future success in the guise of spectrum and license charges and OP should note that this does have a direct impact on their ability to fund the development of further standardisation work in the short term. Moreover, 3G Operators were currently trying to recover from the high payments they made for licences which had resulted in large debts. It was noted, however, that specific activities had already been funded by the GSMA and that this constituted a form of voluntary contribution. Mr Rosenbrock added that whilst the GSMA had already contributed to the work of 3GPP, only a small proportion of their members belonged to the Organizational Partners and that the vast majority did not contribute to the work despite their revenue being entirely dependant on 3GPP results.

The recommendation had also been made that consideration be given to the merger of TSG GERAN and TSG RAN when conditions permit. The TSG GERAN and TSG RAN Chairmen confirmed that the current work load meant that it would not be possible to merge these activities without an increase in cost and reduced efficiency but that the recommendation would certainly be considered as their respective workloads were reduced. In this context, it was noted that the prime focus of 3GPP was to develop 3G technologies.

After due consideration of the recommendations made by the 3GPP Heads of Delegation, the Organizational Partners approved the results as the basis for determining the Partner payments in 2004. On this basis, the Funding and Finance Group were requested to calculate the Payments to be made by the 3GPP Partners and, through that process, to determine the number of Individual Members for each Partner.

<p>Decision OP10/3: The recommendations made by 3GPP Heads of Delegation in respect of the funding model for 2004 approved by the Organizational Partners [3GPP/OP#10(03)07].</p>
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<p>Action OP10/: Funding and Finance Group to calculate the Payments to be made by the 3GPP Partners in accordance with the recommendations contained in 3GPP/OP#10(03)07.</p>

6.4 2004 Budget and Partner Commitments

The Secretary presented the proposed budget which had been prepared and recommended by the Funding and Finance Group [3GPP/OP#10(03)08].

The Partners approved the proposed budget for 3GPP support as reproduced below:

Budget Line	2004 allocation
MCC Staff	970
Additional support staff	150
MCC Contractors	1695
Travel and subsistence	600
Overheads	1660
Contingency	200
Total	5275 kEUR

Decision OP10/4: 3GPP support budget approved by the Partners at 5275 kEUR.

The Partners considered the recommendation made by the PCG that 754kEUR should be allocated in 2004 for the further development of TTCN and that TSG T should be requested to determine the allocation of that resource among the various demands taking into account the priorities expressed by the MRPs and GCF. The Partners approved this recommendation as tabulated below:

Task description	2004 Allocation
TTCN for MS interoperability (FDD and TDD)	754
Total	754 kEUR

Decision OP10/5: 3GPP specific tasks budget approved by the Partners at 754 kEUR.

Action OP10/3: TSG T to determine how their TTCN resources should be allocated between the FDD and TDD modes taking into account the respective priorities of the work expressed by MRPs and GCF.

The Partners also noted the continuing need for voluntary contributions to assist with the TTCN work and requested the Secretary to initiate a call for such contributions.

Action OP10/4: Secretary to issue a call for voluntary contributions in respect of the TTCN work being undertaken within TSG T.

7 3GPP Partnership Issues

There were no matters raised under this Agenda item.

8 Correspondence

There were no matters raised under this Agenda item.

9 Regional Regulatory Issues

Mr Chauveau (ETSI) gave a presentation concerning the new regulatory environment within Europe and how that might impact on 3GPP's work. The Partners noted this presentation and the interest shown in receiving similar information from other regions [3GPP/OP#10(03)09].

10 A.O.B

There were no matters raised under this agenda item.

11 Closure of Meeting and Next Meeting Dates

There being no further business the meeting was closed.

Next meetings:

OP#11: 15 April Europe
OP#12: 7 October Korea

Annex A Adopted agenda

		Documents
1	Opening of Meeting and Chairman's Remarks	
2	Approval of Agenda	1r1, 2
3	Approval of Report of OP#9 3.1 Actions arising	OP#9_14r1 3
4	Results from PCG#11 and matters arising	
5	3GPP Progress	
6	3GPP Funding 6.1 Report of Funding and Finance Group activities 6.2 2003 Expenditure and Year End Forecast 6.3 Result of Heads of Delegation meeting (Geneva, 4 June 2003) and Funding arrangements for 2004 onwards 6.4 2004 Budget and Partner Commitments	5 6 7 8
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11	Closing of Meeting and Next Meeting Dates	

Annex B List of Decisions

N°.	DECISION
D-OP10/1	Report of OP#9 approved [3GPP/OP#9(03)14r1].
D-OP10/2	The further continuation of 3GPP confirmed by the Partners in accordance with Article 57 of the 3GPP Working Procedures.
D-OP10/3	The recommendations made by 3GPP Heads of Delegation in respect of the funding model for 2004 approved by the Organizational Partners [3GPP/OP#10(03)07].
D-OP10/4	3GPP support budget approved by the Partners at 5275 kEUR.
D-OP10/5	3GPP specific tasks budget approved by the Partners at 754 kEUR.

Annex C List of Actions

N°.	RESPONSIBLE	ACTION
A-OP10/1	Secretary	To inform CCSA and TD SCDMA Forum that the signing ceremony for their acceptance as Partners in 3GPP would take place at the next OP meeting (April 2004).
A-OP10/2	Funding and Finance Group	To calculate the Payments to be made by the 3GPP Partners in accordance with the recommendations contained in 3GPP/OP#10(03)07 .
A-OP10/3	TSG T	To determine how their TTCN resources should be allocated between the FDD and TDD modes taking into account the respective priorities of the work expressed by MRPs and GCF.
A-OP10/4	Secretary	To issue a call for voluntary contributions in respect of the TTCN work being undertaken within TSG T.

Annex D List of documents

Doc. No.	Title	Source	Agenda
OP9_14r1	Draft Revised Summary Minutes, Decisions and Actions from 9 th 3GPP OP Meeting	Secretary	3
OP10_01r1	Proposed Draft Revised Agenda	Chairman	2
OP10_02	List of Documents	Secretary	all
OP10_03	Actions Status List	Secretary	3.1
OP10_04	List of Participants	Secretary	all
OP10_05	Funding and Finance Group Activity Report	FFG Chairman	6.1
OP10_06	Financial Status Report as at June 30 2003	FFG Chairman	6.2
OP10_07	Summary of Heads of Delegation discussions on 3GPP funding	3GPP Organizational Partner Heads of Delegation	6.3
OP10_08	Draft 2004 Budget	FFG Chairman	6.4
OP10_09	ETSI and the new European regulatory framework : presentation to 3GPP PCG / OP	ETSI	9
OP10_10	Draft Meeting Report	Secretary	all

Annex E List of Participants

Dr. Asok Chatterjee	Chairman
Mr. Adrian Scrase	Secretary
Mr. Yukitsuna Furuya	ARIB
Mr. Yukio Yoshimura	ARIB
Mr. Kohei Satoh	ARIB
Mr. Kunio Watanabe	ARIB
Mr. Seizo Onoe	ARIB
Mr. Karl Heinz Rosenbrock	ETSI
Mr. Kirit Lathia	ETSI
Mr. Simon Hicks	ETSI

Mr. Didier Chauveau	ETSI
Mr. Kari Lang	ETSI
Dr. Chuck Bailey	T1
Mr. Peter Musgrove	T1
Mrs. Sonia Garapaty	T1
Mr. Mark Younge	T1
Mr. Byoung-Moon Chin	TTA
Mr. Young Kyun Kim	TTA
Mr. Hee Joung Lee	TTA
Dr. Choi Jinsung	TTA
Dr. Kyu-Jin Wee	TTA
Mr. Nob Horisaki	TTC
Mr. Koji Yamamoto	TTC
Mr. Keiji Yoshino	TTC
Mr. Masami Yabusaki	TTC
Mr. Jean-Pierre Bienaimé	UMTS Forum
Mrs Antonella Napolitano	UMTS Forum
Mr. Chris Pearson	3G Americas
Mr. Bosco Fernandez	Ipv6 Forum
Mr Alan Hadden	GSA
Mr. Bill Best	GSM Association
Mr. Stephen Hayes	TSG CN Chairman
Mr. Kunihiro Taya	TSG CN Vice Chairman
Mr. Iain Sharp	TCG CN Vice Chairman
Mr. François Courau	TSG RAN Chairman
Mr. Eisuke Fukuda	TSG RAN Vice Chairman
Mr. Donald E. Zelmer	TSG RAN Vice Chairman
Mr. Niels Peter Skov Andersen	TSG SA Chairman - TSG GERAN Chairman
Mr. Gary Jones	TSG SA Vice Chairman
Mr. Hiroshi Nakamura	TSG SA Vice Chairman
Mr. Ed Ehrlich	TSG T Vice Chairman
Mr. Kevin Holley	TSG T Vice Chairman
Mr. Michael Faerber	TSG GERAN Vice Chairman
Mr. Marc Grant	TSG GERAN Vice Chairman
Mr. Henry Cuschieri	TIA
Ms. Haruko Horino	Interpreter
Mr. Tom Eskildsen	Interpreter