

Source: Funding and Finance Group
Title: Funding and Finance Group Activity Report
Agenda item: 6.1

Document for:	Decision	X
	Discussion	
	Information	

1 Introduction

The Funding and Finance Group (FFG) has met once since the last PCG/OP meeting. The meeting took place in Seoul on 16 and 17 January 2002 at which the following were present:

Kari Lang	ETSI (reporting)
Adrian Scrase	MCC
Asok Chatterjee	T1
Myung-Gook Jang	TTA
Hong Won Kim	TTA
Yukio Yoshimura	ARIB
Yutaka Maeda	ARIB
Keiji Yoshino	TTC (Chairman)

The meeting focussed on two main issues; the accountability of the expenditure that had taken place during year 2001 and the finalisation of the funding plans for year 2002. These two issues are addressed in the next two sections.

2 Year 2001 Expenditure

FFG received a comprehensive report of the expenditure incurred by the Mobile Competence Centre in year 2001. At that date some of the year end figures were not confirmed since the accounting of travel and subsistence costs incurred during the preceding December had not been concluded. However, based on the preliminary information available at that time, an income and expenditure account was prepared.

Following the meeting, the year-end figures were updated and the final report of income and expenditure prepared. The full report has been submitted to this OP meeting to ensure total transparency of the expenditure incurred [3GPP/OP#7(02)10, 3GPP/OP#7(02)11].

From the report it can be concluded that 3GPP closed within the prescribed budget as reproduced below:

3GPP Income	6460 kEUR
3GPP Expenditure	6192 kEUR
Surplus to be returned to Partners	268 kEUR

<p>Recommendation 1: FFG recommends that the Partners accept document 3GPP/OP#7(02)10 and 11 as a true and faithful record of the year 2001 expenditure.</p>

3 Year 2002 Funding

The 2002 budget was approved by the Partners at their meeting held in Tokyo on 9 October 2001. The Partners also agreed that the budget should be realised following the same formula as for year 2001 (with the exception of CWTS who had declared an increased single payment). FFG has followed the decisions of the Partners and having determined the revised number of Individual Members per Partner, has calculated the contribution that each Partner is required to pay. A full description of this work can be found in **[3GPP/OP#7(02)12]**.

Recommendation 2: FFG recommends that the Partners endorse the calculation of the payment required from each Partner given in **3GPP/OP#7(02)12**, which has been undertaken in accordance with previous Partner decisions.

4 FFG activity in 2002

FFG has planned the following future meetings:

6-7 June 2002	Marco Island, FL, USA
5-6 September 2002	Biarritz, FR
January 2003	(TBD)

The main task of the group for 2002 will be to monitor expenditure to ensure that the year is completed within budget and to consider new requests for funding should they arise. It will also be necessary to prepare a draft budget for year 2003 in order to give advanced notice to the Partners of funding commitments.

5 Transparency of 3GPP financial matters

As a final note, FFG would like to remind the Partners that all documents concerning 3GPP financial matters are openly available on the 3GPP website. Furthermore, monthly charts are provided which show the expenditure to date for the major budget items and which projects that expenditure to the year end. The Partners are encouraged to consult these pages.