

Source: Secretary

**Title: Draft summary minutes, decisions and actions from 3GPP
Organizational Partners Meeting#13, Cancun, 22 April 2005**

Agenda item: All

Document for:

Decision	X
Discussion	
Information	

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1 Opening of Meeting and Chairman’s Remarks

Dr Chatterjee (Chairman) opened the meeting and welcomed the participants to Cancun.

The list of participants is given at **Annex E [3GPP/OP#13(05)04]**.

2 Approval of Agenda

The draft Agenda for the meeting was discussed and approved. The approved Agenda is given at **Annex A [3GPP/OP#13(05)1r1]**.

3 Approval of Report of OP#11

The draft report of OP#12 was presented and approved without further amendment **[3GPP/OP#12(04)11]**.

Decision OP13/1: Report of OP#12 approved **[3GPP/OP#12(05)11]**.

3.1 Actions arising

The Secretary presented the status of actions arising from OP#12 and the progress made in discharging them was noted **[3GPP/OP#12(05)03]**.

4 Results from PCG#13 and matters arising

The Chairman gave a summary of the results of the PCG meeting that had taken place the previous day.

5 3GPP Progress

The progress of work ongoing within 3GPP was noted.

6 3GPP Funding

6.1 Report of Funding and Finance Group Activities

Mr. Yasuo Maruyama, on behalf of the FFG Chairman, presented an activity report from the 3GPP Funding and Finance Group **[3GPP/OP#13(05)05]**. The report led to four recommendations which are addressed in the following sections.

6.2 Summary of 2004 Income and surplus to be returned to the Partners

The Secretary presented a detailed explanation of the income and expenditure of 3GPP for year 2004 **[3GPP/OP#13(05)06]**. Also presented was a summary of the 2004 income and expenditure which led to the following conclusion **[3GPP/OP#13(05)07]**:

INCOME		EXPENDITURE	
Monetary payments received from 3GPP Partners for project support (including contingency). <i>Note 1</i>	5756,60	MCC costs relating to 3GPP support. <i>Note 5</i>	4740,46
Expert resources provided by 3GPP Partners in lieu of monetary payment. <i>Note 2</i>	272,40	MCC costs relating to 3GPP specific tasks <i>Note 6</i>	980,10

Monetary payments received from GCF for specific tasks <i>Note 3</i>	65,00		
Money brought forward from 2003 for specific tasks <i>Note 4</i>	68,00		
TOTAL INCOME	6162	TOTAL EXPENDITURE	5721

2004 year end situation = 441 kEUR

Surplus to be returned to Partners = 441 kEUR

Note 1 Partners payments, excluding the value of non-remunerated experts

Note 2 Value of two non-remunerated experts from ARIB and TTA

Note 3 Monetary contribution received from GCF for Task 160 (TTCN for 3G terminals)

Note 4 Money brought forward from 2003 for Task 160 (TTCN for 3G terminals)

Note 5 Costs of staff, paid contractors, and two non-remunerated experts @136.2 kEUR)

Note 6 Expenditure on Tasks 160 and 272 (TTCN for 3G terminals and GERAN terminals respectively)

On the recommendation of the Funding and Finance Committee, the Partners approved documents **3GPP/OP#13(05)06 and 07** as a true and faithful record of the year 2004 financial transactions.

Decision OP13/2: 3GPP financial accounts for year 2004 approved [3GPP/OP#12(05)6&7].

6.3 2005 Budget and Partner Commitments

The budget for year 2005 had previously been approved by the Partners during OP#12, and the implementation of that budget had been calculated by the Funding and Finance Group [3GPP/OP#12(05)8]. The Partners approved the implementation of the 2005 budget and the payments to be made by each Partner.

Decision OP13/3: 2005 budget implementation agreed, together with the payments required from each Partner [3GPP/OP#12(05)8].

A brief discussion took place on the budget orientation for 2006 and it was agreed that a 5% reduction overall would be a sensible target to aim for. However, it was noted that the long term evolution work may give rise to a greater support demand and this would need to be taken into account when preparing the draft budget.

Hisashi Sakaguchi (FFG Chairman) had unfortunately informed the OP meeting that he would be unable to continue as Chairman of the group due to his current workload. However, Yasuo Maruyama (TTC), who is already an active participant in the group, had volunteered his services as Chairman. The Partners recorded a vote of thanks for Hisashi Sakaguchi and appointed Yasuo Maruyama as FFG Chairman.

Decision OP13/4: Yasuo Maruyama be appointed as FFG Chairman [3GPP/OP#12(05)5].

7 3GPP Partnership Issues

There were no items raised under this Agenda item.

8 Co-operation with the Open Mobile Alliance

Mr Rosenbrock presented consolidated comments, compiled by ETSI, on the OMA Co-operation Framework, together with the proposal that the comments be sent to OMA for their information [3GPP/OP#13(05)09]. It was noted that whilst the comments were comprehensive, the most important aspect was the non-binding nature of the Framework on 3GPP and it was felt that this needed to be explicitly clear within the Framework. It was also noted that the discussion of this Framework had taken place over a considerable period of time and that further iteration would not bring increased benefit to 3GPP. The Secretary was requested to prepare a suitable covering letter to accompany the comments and to forward them to OMA.

Action OP13/1: Secretary to send the consolidated comments on the OMA Co-operation Framework to OMA together with a covering letter stressing the non-binding nature of the Framework [3GPP/OP#13(05)09].

Mr Rosenbrock presented ETSI's consideration on the OMA IPR Policy, especially for those declarations that had been signed before the new OMA Policy came into force [3GPP/OP#13(05)10]. It was agreed to forward these considerations to OMA.

Action OP13/2: Secretary to send the comments on the OMA IPR Policy to OMA [3GPP/OP#13(05)10].

The closure of TSG T, and the decision that no new work would be done within 3GPP on MMS, raised the issue of copyright release for 3GPP specs should OMA wish to incorporate parts of them within their work. It was noted that 3GPP already had an established process for dealing with copyright release and that this could be applied in the case of any requests arising from OMA. It was agreed to inform OMA accordingly.

Action OP13/3: Secretary to inform OMA that a process was in place to deal with requests for copyright release for 3GPP specs, should that be required.

9 Correspondence

There were no matters raised under this Agenda Item

10 A.O.B

There were no matters raised under this agenda item.

A signing ceremony had been planned to take place after the meeting for the acceptance of the TD SCDMA Forum as Market Representation Partners in 3GPP, but this ceremony was cancelled due to the unavailability of TD SCDMA Forum representatives.

11 Closure of Meeting and Next Meeting Dates

There being no further business the meeting was closed.

Next meetings:

OP#14:	7 October 2005, Sophia Antipolis, France
OP#15	19-21 April 2006, (to be confirmed)

Annex A Adopted agenda

1	Opening of Meeting and Chairman's Remarks	
2	Approval of Agenda	
3	Approval of Report of OP#12 3.1 Actions arising	
4	Results from PCG#14 and matters arising	
5	3GPP Progress	
6	3GPP Funding 6.1 Report of Funding and Finance Group activities 6.2 Summary of 2004 Income and Expenditure and surplus to be returned to the Partners 6.3 2005 Budget and Partner Commitments	
7	3GPP Partnership issues	
8	Co-operation with the Open Mobile Alliance	
9	Correspondence	
10	A.O.B	
11	Closing of Meeting and Next Meeting Dates	

Annex B List of Decisions

OP13/1	Report of OP#12 approved [3GPP/OP#12(05)11].
OP13/2	3GPP financial accounts for year 2004 approved [3GPP/OP#12(05)6&7].
OP13/3	2005 budget implementation agreed together with the payments required from each Partner [3GPP/OP#12(05)8].
OP13/4	Yasuo Maruyama be appointed as FFG Chairman [3GPP/OP#12(05)5].

Annex C List of Actions

OP13/1	Secretary	To send the consolidated comments on the OMA Co-operation Framework to OMA together with a covering letter stressing the non-binding nature of the Framework [3GPP/OP#13(05)09].
OP13/2	Secretary	To send the comments on the OMA IPR Policy to OMA [3GPP/OP#13(05)10].
OP13/3	Secretary	To inform OMA that a process was in place to deal with requests for copyright release for 3GPP specs, should that be required.

Annex D List of documents

Doc. No.	Title	Source	Agenda
OP12_11	Draft Revised Summary Minutes, Decisions and Actions from 12 th 3GPP OP Meeting	Secretary	3
OP13_01r1	Proposed Draft Revised Agenda	Chairman	2
OP13_02	List of Documents	Secretary	all
OP13_03	Actions Status List	Secretary	3.1
OP13_04	List of Participants	Secretary	all
OP13_05	Funding and Finance Group Activity Report	FFG Chairman	6.1
OP13_06	Status Report for Year 2004	FFG Chairman	6.2
OP13_07	Year 2004 Financial Status and calculation of Year End Surplus	FFG Chairman	6.2
OP13_08	Year 2005 Budget and Partner Contributions	FFG Chairman	6.3
OP13_09	Consolidated Comments on the OMA Co-operation Framework	ETSI (Legal Advisor)	8
OP13_10	Alignment of OMA IPR POLICY with the IPR Policies of Organizational Partners of the Third Generation Partnership Project (3GPP™).	ETSI (Legal Advisor)	8

Annex E List of Participants

Dr. Asok Chatterjee	ATIS (Chairman, Head of Delegation)
Mr. Adrian Scrase	MCC / Secretary
Mr. Chris Pearson	3G Americas
Mr. Kunio Watanabe	ARIB
Mr. Seizo Onoe	ARIB
Mr. Yukitsuna Furuya	ARIB
Mr. Kohei Satoh	ARIB (Head of Delegation)
Mr. Ed Ehrlich	ATIS
Mr. Jeffries Tim	ATIS
Mr. Mark Young	ATIS
Mrs Sonia Garapaty	ATIS
Mr. Karl Heinz Rosenbrock	ETSI (Head of Delegation)
Mr Hans van der Veer	ETSI
Mr Heinz Polsterer	ETSI
Mr Ian Doig	ETSI
Mr Kirit Lathia	ETSI
Mr Nick Sampson	ETSI
Mr. Kari Lang	ETSI
Mr. Alan Hadden	GSA
Mr. David Macdonald	GSM Association
Miss Koko Peters	Interpreter
Mr. Masaru Kawase	Interpreter
Mr. Stephen Hayes	TSG CN Chairman
Mr. Iain Sharp	TCG CN Vice Chairman
Mr. Kunihiro Taya	TSG CN Vice Chairman
Mr Hannu Hietelahti	TSG CT Chairman elect
Mr Akishige Noda	TSG CT Vice Chairman elect
Mr Steve Mecrow	TSG CT Vice Chairman elect
Mr Andrew Howell	TSG GERAN Chairman elect
Mr. Marc Grant	TSG GERAN Vice Chairman
Mr Juergen Hofmann	TSG GERAN Vice Chairman elect
Mr. François Courau	TSG RAN Chairman
Mr. Donald E. Zelmer	TSG RAN Vice Chairman
Mr. Hyun Woo Lee	TSG RAN Vice Chairman elect
Mr. Niels Peter Skov Andersen	TSG SA Chairman – TSG GERAN Chairman
Mr. Gary Jones	TSG SA Vice Chairman
Mr. Kevin Holley	TSG T Vice Chairman
Dr. Jinsung Choi	TTA
Mr. Hee Joung Lee	TTA
Dr. Sang-Keun Park	TTA (Head of Delegation)
Mr. Koji Yamamoto	TTC
Mr. Yasuo Maruyama	TTC
Mr. Nob Horisaki	TTC (Head of Delegation)
Mr. Jean-Pierre Bienaimé	UMTS Forum