3GPP/OP#8 Meeting
St Paul de Vence, France,
4 October 2002

3GPP/OP#8(02)09r1
21 October 200216 April 2003
page 1 of 9

Source: **Secretary**

Title: **Draft summary minutes, decisions and actions from 3GPP Organizational Partners Meeting#8, St Paul de Vence, 4 October 2002**

Agenda item: **All**

Document for:

Decision	X
Discussion	
Information	

1   Opening of Meeting and Chairman's Remarks

Mr Karl Heinz Rosenbrock (Chairman, ETSI) opened the meeting and welcomed the participants to St Paul de Vence. The list of participants is given at **Annex E**.

2   Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A** [**3GPP/OP#8(02)2r1**].

3   Approval of Report of OP#7

The draft report of OP#7, which had been modified to take account of the comments received, was presented and approved without further amendment [**3GPP/OP#7(02)13r1**].

Decision OP8/1:   Report of OP#7 approved [**3GPP/OP#7(02)13r1**].

3.1   Actions arising

The status of the actions arising from OP#7 was reviewed [**3GPP/OP#8(02)03**]. It was agreed that all actions had either been discharged or would be discharged during this meeting.

Mr Courau (TSG RAN Chairman) presented a summary of the harmonization activities that had taken place in both TSG RAN and TSG CN concluding that considerable progress had been made in this respect [**3GPP/OP#8(02)07**]. It was noted that the continuation of these harmonizsation activities was important and that this should be reflected in the work being done by the Future Evolution Ad Hoc Group.

Action OP8/1:   Future Evolution Ad Hoc Group to consider the continuation of the harmonizsation activities undertaken within TSG RAN and TSG CN.

4   Results from PCG#8 9 and matters arising

The 3GPP PCG Chairman gave a summary of the results of the PCG meeting that had taken place the previous day.

The PCG had discussed the process for providing SDO updates to ITU-T and ITU-R so that the reference material could be aligned. It was agreed that for the year 2003 update the reference material would be that resulting from the December 2002 TSG meetings.

Decision OP8/2:   Reference material for the year 2003 updates provided to ITU-T and ITU-R to be based on the material resulting from the December 2002 TSG meetings.

5   3GPP Progress

The OPs noted the good progress being made by 3GPP and the actions which had been agreed during the PCG meeting to improve the external perception of the stability of 3GPP technologies.

6   3GPP Funding

6.1   Report from Funding and Finance Group

Mr Yoshino (FFG Chairman) presented the report of the 3GPP Funding and Finance Group which gave a summary of year 2002 expenditure to date and which gave budgetary proposals for year 2003 [**3GPP/OP#8(02)05**]. Dr Park (TTA) commented that the Report contained information concerning 1 man month of resource offered by Samsung for TTCN development and that this was erroneous since that contribution would be made through GCF. This correction was noted.

6.2   2002 Expenditure and Year End Forecast

The FFG Report contained an explanation of the expenditure incurred by the Mobile Competence Centre during the year 2002 which included a detailed breakdown of the expenditure related to the support of TSGs CN, RAN, T, and SA as well as for TSG GERAN. The explanation of expenditure was noted.

When considering the 2002 funding for the development of TTCN it was noted that two separate funding sources had been obtained as follows:

- 754 kEUR (58 man months) provided from the central budget for the further development of test cases for Release 99 terminals;

- 143 kEUR (11 man months) provided voluntarily by the GSM Association together with 130 kEUR (10 man months) provided voluntarily by members to enable the test cases to be upgraded to the latest version of 3GPP specifications and to develop 2G-3G handover test cases.

For the centrally funded activity it has only been possible to issue contracts for 42 man months which could lead to a year end surplus of some 16 man months (208 kEUR). A discussion took place on what should be done with this remaining resource, either to return it to the Partners as part of the credit note for their 2003 payments or to carry it forward into 2003 where the remaining tasks can be completed. The Partners agreed to pursue the latter and to carry forward the unspent resource.

Decision OP8/3:	2002 Unspent resource for TTCN development to be carried forward to 2003 to enable the ongoing tasks to be completed.

For the voluntarily funded portion of this work the 10 man months pledged by the members had not been fully realised. Contracts had already been issued for this work to be done (since it's completion was deemed urgent and essential) and a discussion took place on how to treat the deficit. It was noted that there was good reason to presume that the deficit would be made good by the year end and that no specific action was required at this stage.

Based on the predictions contained within the FFG Report it was expected that a year end surplus would result, and FFG had proposed that this year end surplus should be returned to the Partners as had be done in previous years. This proposal was approved.

Decision OP8/4:	Budget surplus for year 2002 should be returned to the Partners in the form of a credit note towards the contributions expected in year 2003.

6.3   2003 Budget and Partner Commitments

6.3.1   2003 Support Budget

The FFG Report ~~had~~ contained two proposals for a 2003 budget, the first based on the conclusion drawn during OP#7 that a level budget should be prepared, and a second that proposed areas where budgetary cuts could be made. After some discussion it was agreed to take the second option as a starting point for discussion as reproduced below:

	2002 allocation (kEUR)	*2003 proposed allocation (kEUR)*
MCC Staff	955	1000
Additional support staff	144	150
MCC Contractors	1963	1963
Travel and subsistence	781	700
Overheads	1784	1784
Contingency	563	200
Sub Total	**6 190**	**5 797**

After further discussion it was agreed to adopt the budget given above but to reduce the total amount by a further 250 kEUR. The precise budget lines where further reductions should be made ~~was~~ were left for the discretion of the MCC in consultation with FFG, but the aim should be to retain the same service level within 3GPP wherever possible.

Decision OP8/5:	Support Budget for year 2003 agreed as 5547 kEUR (5797 – 250 kEUR) with precise budget lines to be determined by MCC in consultation with FFG.

A discussion took place on areas where financial savings could be made in 2003 and whilst time did not permit a full debate on the subject the list given below was generated for further study within 3GPP.

- Consider delaying Release 6
- Seek voluntary funding from MRPs
- Undertake more work electronically
- Reduce from 4 to 3 TSG meeting sessions per year
- Eliminate or consolidate releases that have already been completed
- Reduce number of working groups through consolidation
- Deep freeze Rel 99, 4, 5 and only implement CRs once or twice per year
- Undertake a more radical review of the TSG and WG structure
- Increase the membership base of 3GPP
- Consider closing the 3GPP server (by password protection)

6.3.2   2003 Specific Tasks Budget

The FFG Report had recommended that the Partners reconfirm their commitment to further develop TTCN before allocating resources for this task in 2003, since the work was likely to continue over several more years. The Partners reconfirmed their commitment.

Decision OP8/6:	Commitment for the long term development of TTCN for 3GPP terminals reconfirmed by the Partners.

In considering the resource requirement for TTCN ~~ns~~ year 2003 it had been estimated that 754 kEUR were required. However, it had been decided earlier in the meeting that an estimated 200 kEUR of unspent 2002 TTCN resource should be carried forward to 2003, which resulted in a year 2003 requirement of 554 kEUR. This allocation was agreed by the Partners.

Decision OP8/7:	~~554~~ 546 kEUR allocated for TTCN development in 2003 (754 kEUR − ~~200~~ 208 kEUR carried forward from 2002).

TSG SA had requested funding of an activity for the performance characterisation of default codecs for Packet Switched conversational multimedia applications. Such an activity would be performed by an independent laboratory, for which approximately 160 kEUR of funding would be required. The Partners agreed to fund this activity.

Decision OP8/8:	160 kEUR allocated for the performance characterisation of default codecs for Packet Switched conversational multimedia applications. [**Note**: ~~subsequent to~~after the meeting it was agreed by the 3GPP Heads of Delegation that this activity should be funded from the remaining 2002 contingency and not from the 2003 budget.]

6.3.3   3GPP Funding Model

Dr Wee (TTA) presented a proposal that the 3GPP funding model should be reconsidered since with the passage of time the payments made by each Partner had become disproportionate. In particular, it had been noted that there was a migration of members from smaller to larger Partners and the cost when calculated on a purely membership basis was no longer tenable. The proposal made by TTA was that the formula currently used to calculate the Partner contributions should be changed. Miss Wang Zhiqin (CWTS) supported the principle presented by TTA but suggested that 2004 would be a more suitable time for implementation.

Representatives from Committee T1 commented that 3GPP had approximately 480 members and that by direct division they would each be required to pay approximately 13,5 kEUR to realise the required budget. With the current arrangement, T1 members were required to pay many more times that amount. A move towards a funding model based on a more direct ration of Individual member numbers would be fairer, and would secure the longer term funding of 3GPP without the need for further budget cuts. Moreover, T1 were prepared to implement the new model with immediate effect.

ETSI representatives acknowledged that the existing model required ~~reconsideration~~review, but expressed concern that it was far too late in 2002 for any new model to be considered for implementation in 2003, since the ETSI budgetary process could not be completed with such a short lead time. In addition, the existing funding model took into account the equality of the Partners within 3GPP and ~~that~~ a model based solely on an Individual Member calculation would lead 3GPP more towards a Forum, which the founders had fought hard to prevent.

After some further discussion it was agreed not to change the funding formula for 2003. However, it was agreed to convene a meeting of the 3GPP Heads of Delegation in conjunction with the March 2003 TSG meetings, with the specific objective of preparing a new funding model for implementation in 2004. Each delegation was requested to submit written contributions in good time for that meeting so that each delegation may consider the proposals in advance.

Action OP8/2:	3GPP OP Heads of Delegation to meet in March 2003 to prepare a new funding model for implementation in 2004.

7   3GPP Partnership Issues

Dr Eylert requested that 3GPP consider what actions should now be taken with respect to the Open Mobile Alliance and whether the category of Market Representation Partner would be appropriate for them. The Partners agreed to monitor the development of OMA but saw no need for decisions to be made at this meeting.

8   Correspondence

Mr Cushieri (3GPP2 Observer) requested that. in order to progress a harmonised approach for the development of an IP Core Network in 3GPP and 3GPP2, that it would be practical for 3GPP2 to be granted copyright release for specific 3GPP specifications such so that they may be modified for use in 3GPP2 [**3GPP/OP#8(02)06**] This request was endorsed by the Partners and each was requested to provide a letter of copyright release.

Decision OP8/9:	Copyright release to be granted by 3GPP OPs to 3GPP2 for those specifications relevant to the harmonised core network [**3GPP/OP#8(02)06**].

Action OP8/3:	Secretary to provide a template letter giving copyright release for 3GPP specifications to 3GPP2, for use by each 3GPP OP.

9   A.O.B

There were no matters raised under this Agenda item.

10   Closure of Meeting and Next Meeting Dates

There being no further business the meeting was closed, with thanks being expressed to the host for the excellent services that had been provided.

Next meetings:

OP#9:   16 April 2003, Shenzhen, China.
OP#10:   3 October 2003, Boston, US.

Annex A   Adopted agenda

		Documents
1	Opening of Meeting and Chairman's Remarks	
2	Approval of Agenda	1r1
3	Approval of Report of OP#7	OP#7 – 19r1
	3.1 Actions arising	3, 7
4	Results from PCG#9 and Matters arising	
5	3GPP Progress	
6	3GPP Funding	5
	6.1 Report from Funding and Finance Group	
	6.2 2002 Expenditure and Year End Forecast	
	6.3 2003 Budget and Partner Commitments	8
7	3GPP Partnership issues	
8	Correspondence	6
9	A.O.B	
10	Closing of Meeting and Next Meeting Dates	

Annex B   List of Decisions

N°.	DECISION
D-OP8/1	Report of OP#7 approved [**3GPP/OP#7(02)13r1**].
D-OP8/2	Reference material for the year 2003 updates provided to ITU-T and ITU-R to be based on the material resulting from the December 2002 TSG meetings.
D-OP8/3	2002 Unspent resource for TTCN development to be carried forward to 2003 to enable the ongoing tasks to be completed.
D-OP8/4	Budget surplus for year 2002 should be returned to the Partners in the form of a credit note towards the contributions expected in year 2003.
D-OP8/5	Support Budget for year 2003 agreed as 5547 kEUR (5797 – 250 kEUR) with precise budget lines to be determined by MCC in consultation with FFG.
D-OP8/6	Commitment for the long term development of TTCN for 3GPP terminals reconfirmed by the Partners.
D-OP8/7	554 kEUR allocated for TTCN development in 2003 (754 kEUR – 200 kEUR carried forward from 2002).
D-OP8/8	160 kEUR allocated for the performance characterisation of default codecs for Packet Switched conversational multimedia applications. **[Note**: ~~subsequent to~~after the meeting it was agreed by the 3GPP Heads of Delegation that this activity should be funded from the remaining 2002 contingency and not from the 2003 budget.]
D-OP8/9	Copyright release to be granted by 3GPP OPs to 3GPP2 for those specifications relevant to the harmonised core network [**3GPP/OP#8(02)06**].

Annex C   List of Actions

N°.	RESPONSIBLE	ACTION
A-OP8/1	Future Evolution Ad Hoc Group	To consider the continuation of the harmonisation activities undertaken within TSG RAN and TSG CN.
A-OP8/2	3GPP OP Heads of Delegation	To meet in March 2003 to prepare a new funding model for implementation in 2004.
A-OP8/3	Secretary	To provide a template letter giving copyright release for 3GPP specifications to 3GPP2, for use by each 3GPP OP.

Annex D   List of documents

Doc. No.	Title	Source
OP7_19r1	Draft Revised Summary Minutes, Decisions and Actions from 7th 3GPP OP Meeting	Secretary
OP8_01	Proposed Draft Revised Agenda	Chairman
OP8_02	List of Documents	Secretary
OP8_03	Actions Status List	Secretary
OP8_04	Attendees List	Secretary
OP8_05	Report from Funding and Finance Group	FFG Chairman
OP8_06	Copyright of 3GPP material	3GPP2 OP HoDs
OP8_07	Harmonisation process within TSG CN and TSG RAN	TSG CN and TSG RAN Chairmen
OP8_08	Proposal for improving the funding & financing model of 3GPP	TTA

Annex E   List of Participants

Organisation	Name & Firstname	OP
ARIB	Yukitsuna Furuya	✓
	Fumihiko Hada	✓
	Yoshihide Ishida	✓
	Kohei Satoh	✓
	Takanori Utano	✓
	Kunio Watanabe	✓
	Yukio Yoshimura	✓
Interpreter	Haruko Horino	✓
CWTS	Zhigin Wang	✓
ETSI	Karl Heinz Rosenbrock	✓
	Kari Lang	✓
	Kirit Lathia	✓
	Philip Davidson	✓
	Jonas Sundborg	✓
ETSI - MCC	Adrian Scrase	✓
	Florence Ravoire	✓
GSA	Alan Hadden	✓
	Neil Lilly	✓
GSM Association	Ray Haughey	✓

TIA	Henry Cushieri	✓
Ipv6	Bosco Fernandez	✓
	Latif Ladid	✓
3G-IP	Maria Pia Galante	✓
T1	Asok Chatterjee	✓
TTA	Young Kyun Kim	✓
	Myung Gook Jang	✓
	Kyu Jin Wee	✓
	Chang Ho Ryoo	✓
	Byunj Yi	✓
TTC	Nobuhiro Horisaki	✓
~~**TTC**~~	Koji Yamamoto	✓
	Keiji Yoshino	✓
	~~Nobuhiro Horisaki~~	✓
UMTS Forum	Bernd Eylert	✓
ITU	John Visser	✓
3G Americas	Chris Pearson	✓
MWIF	David Williams	✓
OMA	Dwight Smith	✓
	Mark Lipford	✓
	Jerry Upton	✓
Unisys	Robert le Duigou	✓
	Gerfried Handke	✓
TSG SA Chairman / ETSI	Niels Andersen	✓
TSG SA Vice Chairman / T1	Gary Jones	✓
TSG SA Vice Chairman / TTC	Hiroshi Nakamura	✓
TSG CN Chairman / T1	Stephen Hayes	✓
TSG CN Vice Chairman / ETSI	Ian Park	✓
TSG CN Vice Chairman / ~~ETSI~~TTC	Kunihiko Taya	✓
TSG RAN Chairman / ETSI	François Courau	✓
TSG RAN Vice Chairman / ARIB	Eisuke Fukuda	✓
TSG RAN Vice Chairman / T1	Don Zelmer	✓
TSG T Chairman / TTA	Sang Keun Park	✓
TSG T Vice Chairman – T1	Ed Ehrlich	✓
TSG T Vice Chairman – ETSI	Kevin Holley	✓
TSG GERAN Chairman / ETSI	Niels Andersen	✓
TSG GERAN Vice Chairman / ETSI	Michael Färber	✓