3GPP/OP#5 Meeting
Sophia Antipolis,
11 April 2001

3GPP/OP#5(01)15r1
2 October 2001
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Source: **Secretary**

Title: **Draft ~~summary~~ revised minutes, decisions and actions from 3GPP Organizational Partners Meeting#5, Sophia Antipolis, 11 April 2001**

Agenda item: **all**

Document for:

Decision	**X**
Discussion	
Information	

1 Opening of Meeting and Chairman's Remarks

Mr Rosenbrock (Chairman and ETSI) opened the meeting and welcomed the participants to Sophia Antipolis. The list of participants is given at **Annex E**.

2 Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A**.

3 Approval of Report of OP#4

The draft report of OP#4 was presented and approved without amendment [**3GPP/OP#4(00)11**].

Decision OP5/1: Report of OP#4 approved [**3GPP/OP#4(00)11**].

3.1 Actions arising

The status of the actions arising from OP#4 were reviewed [**3GPP/OP#5(01)02**]. It was agreed that the actions concerning the application for Market Representation Partner status from the CDMA Development Group would be dealt with under Agenda item 7 of this meeting. All other actions had either been discharged or placed on the Agenda for this meeting.

4 Results from PCG#6 and matters arising

The Chairman summarised the results achieved during the meeting of the Project Co-ordination Group that had taken place the previous day. There were three matters arising to be treated by this meeting of the Organizational Partners and these were allocated to Agenda items as follows:

Liaison statements received from the ITU Agenda item 5
Relations with the MExe Forum   Agenda item 8
Funding of TTCN Task Force   Agenda item 6.3

5 Review of 3GPP Progress

The Secretary explained the process currently being used for the 3GPP endorsement of conferences [**3GPP/OP#5(01)09**]. Some concerns had been raised on the principle of conference endorsements but after a full explanation of the process currently being deployed it was agreed that the practise should continue. In terms of the process to be followed, it was agreed that a more detailed explanation would be given by MCC on the rationale behind the proposal to support or reject each application.

Decision OP5/2: 3GPP to continue with the practise of endorsing conferences based on the existing process but with a more detailed rationale being provided by MCC for their proposal to support or reject each application [**3GPP/OP#5(01)09**].

A proposal had been received from TTA that MCC should undertake the task of identifying all regional options relating to 3GPP systems and to compile them into a maintained framework [**3GPP/OP#5(01)10**]. After some discussion it was recalled that the current working agreement was that all regional options should be contained within 3GPP specifications as a super set and that the options may be selected from those specifications depending on the region of application. Based on this understanding it seemed unnecessary to pursue an additional activity in respect of regional options.

The Secretary presented some information on the progress made by ETSI in registering "3GPP" as a Trade mark on behalf of 3GPP Partners [**3GPP/OP#5(01)11**]. In addition, ETSI had received a request

from TIA to permit them to register "3GPP2" as a Trade Mark [**3GPP/OP#5(01)12**]. It was explained that due to the similarity of these marks ETSI had not been able to agree to grant consent for registration.

The draft IETF RFC describing the 3GPP-IETF collaboration process had now passed to the final stages of approval within the IETF. In the course of the approval process some minor changes had been made and an explanation of these changes was given [**3GPP/OP#5(01)13**].

A discussion had taken place during the PCG meeting held the previous day concerning correspondence that had been received from ITU-T on the referencing of transposed specifications. The matter had been referred to the OP meeting. It was noted that the proposal from ITU-T was similar to the process already being followed within ITU-R for the updating of Rec M 1457. However, it was not clear exactly what was to be referenced and whether the referencing by the ITU-T and ITU-R would constitute a complete reference to all of the material being produced by SDOs. Moreover, there did not appear to be any attempt by the two Sectors to co-ordinate the timing of each update. This could result in a mismatch of the referenced material which would be based on different versions of transposed specifications. It was agreed to request the ITU (both T and R sectors) to see how their requirements for updating references in IMT2000 Recommendations could be better co-ordinated both in terms of content and timing.

Action OP5/1:	ITU (both T and R sectors) to see how their requirements for updating references in IMT2000 Recommendations could be better co-ordinated both in terms of content and timing.

6   3GPP Funding

6.1   Report from Funding and Finance Group

Mr Davidson presented the report of the 3GPP Funding and Finance Group (FFG) [**3GPP/OP#5(01)05**]. FFG had met once since the last OP meeting and had focussed on preparing a detailed account of the expenditure incurred during year 2000 and on finalising the budget plans for year 2001. These two subjects are discussed in more detail in the following sections.

6.2   2000 year end expenditure

Mr Davidson presented a detailed account of the expenditure incurred during year 2000 [**3GPP/OP#5(01)06**]. The comprehensive accounts showed the expenditure incurred for each activity within MCC, including subcontracted tasks, concluding that at the year end their remained 366,54 kEUR of unspent funds. A calculation had been provided of the manner in which those unspent funds should be returned to the Partners. FFG had recommended that the Partners accept the document as a true an faithful account of the financial activities of 3GPP for year 2000 and this recommendation was endorsed by the Partners. (Note: the document contained some wording implying that the figures were subject to final approval. The figures had now been confirmed and a further version of the document would be prepared with the cautionary words removed.)

Decision OP5/3:	Financial account of year 2000 activities endorsed by the Partners [**3GPP/OP#5(01)06**].

6.3   2001 Budget and Partners contributions

Mr Davidson presented the year 2001 budget which had already been approved by the Organizational Partners during their previous meeting together with a breakdown as to how that budget would be realised, taking into account the membership figures available on 14 February 2001 [**3GPP/OP#5(01)07**]. The Partners endorsed the proposed contributions to be provided by each Partner.

Decision OP5/4:	Proposed contributions to be provided by each Partner for the year 2001 budget endorsed [**3GPP/OP#5(01)07**].

FFG had considered the requirements for year 2002 and had recommended that the same funding formula should be used to realise the required budget. The Partners agreed that the present funding formula should be used for future years unless a decision was taken to the contrary.

Decision OP5/5a: Present 3GPP funding formula to be used as the basis for calculating Partner contributions for future years [**3GPP/OP#5(01)06**].

The PCG had endorsed a request from TSG-T for additional resources to be made available in 2001 for TTCN testing (PCG#6(01)13). The Organizational Partners approved that request and allocated 396 KEUR from the contingency for that purpose.

Decision OP5/5b: Additional 396 KEUR allocated from the contingency for TTCN testing.

7   New Requests for 3GPP Partnership

7.1   Application from Wireless Multimedia Forum

An application for Market Representation Partnership in 3GPP had been received from the Wireless Multimedia Forum (WMF) which had been discussed by correspondence by the Partners prior to this meeting [**3GPP/OP#5(01)08**]. Mrs Nancy Moss, representing the WMF, gave a short presentation on the benefits that WMF would bring to 3GPP, should they be accepted as Partners. It was noted that WMF is an international, multi-vendor forum and gathering point for vendors developing products, services and information focused on the delivery of rich media content to mobile, wireless devices. The intention of WMF is to encourage the transport of rich media content from wireless and/or wired networks using a standardized set of delivery, billing, copyright and management technologies. Reference was also made to the comprehensive web site of WMF where a full description of their activities may be found http://www.wmmforum.com/

The Partners discussed the application and concerns raised about the suitability of WMF as an MRP in 3GPP were debated. In conclusion, the Partners agreed that WMF was suited to be an MRP in 3GPP and duly granted that status to them. (The formal signing ceremony was deferred to some future occasion, most likely to be the next OP meeting).

Decision OP5/6:   WMF accepted as an MRP in 3GPP [**3GPP/OP#5(01)08**].

Action OP5/2:   Secretary to arrange for a signing ceremony for WMF to take place at the next meeting.

7.2   Application from CDMA Development Group

An application from the CDG for MRP status in 3GPP had already been treated during OP#2 and OP#3. The conclusion reached was that the CDG should be accepted as an MRP in 3GPP once their scope and mandate had been clarified in support of the W-CDMA technology. The manner in which this could best be determined was by examination of the CDG website. The Partners reported that from their examination of the website (which was again repeated during this meeting) there was little evidence to show that changes in support for W-CDMA had been effected. The site seemed dedicated solely to the support of the cdmaOne and cdma2000 techologies. Since this application had been pending for more than one year, it was agreed to urge the CDG to complete their changes in time for the next meeting of the Partners and if that was not achieved the application would be deemed to have lapsed. The Secretary was requested to write to the CDG urging them to complete their change process by 9 September in order that the matter may be concluded at the next meeting of the Partners (which will take place on 9 October).

Action OP5/3:   Secretary to write to the CDG urging them to complete their change process by 9 September so that their application may be completed during the next OP meeting.

7.3 Policy for handling of future MRP applications

The number of requests received for MRP status in 3GPP had been a subject for debate at previous OP meetings and since the number was still growing disproportionately to the number of OPs it was proposed that the matter be reviewed in depth. For this purpose it was agreed to create an Ad Hoc Group which should complete its work in time for the next OP meeting at which their recommendations may be considered. Dr Eylert agreed to lead this Ad Hoc Group.

Decision OP5/7:	MRP Review Ad Hoc Group created under the leadership of Dr Eylert.

Action OP5/4:	MRP Review Ad Hoc Group to complete their work in time for recommendations to be considered by the next OP meeting.

In considering the task to be performed by the Ad Hoc Group it was necessary to reach some basis agreements on matters of principle. The agreements reached are summarised below:

    i)   3GPP must remain an open and inclusive organization that allows appropriate access to the work by those demonstrating a legitimate interest.

    ii)   The growing number of MRP requests need to be treated in a reasonable way that builds on the "inclusive" nature of 3GPP without putting at risk the role being performed by the Organizational Partners.

    iii)   3GPP is a young and developing organization.

    iv)   Any new rules proposed for future MRP applicants should be applicable to the existing MRPs as well.

Concerning the composition of the group, it was agreed that all Partners should be invited to take part, but for practical reasons the representation should be limited to two representatives per Partner.

It was also agreed that the treatment of all future applications for MRP status in 3GPP should be postponed until the review process has been completed.

Decision OP5/8:	The treatment of all future applications for MRP status in 3GPP postponed until the completion of the MPR review.

8 Correspondence

Correspondence had been received from the MExE Forum who were seeking to establish a closer relationship with 3GPP [**3GPP/PCG#6(01)14**]. The correspondence had been considered by the PCG but had been remanded to the OP meeting for consideration. The correspondence implied that the principle reason for seeking a closer relation with 3GPP was to promote the 3GPP results. Such a proposal had not been received before and raised the question of whether a new class of membership was required for such organizations. For the time being it was agreed that the TSGs should be granted permission to liaise with the MExE Forum, but the matter of how such requests should be treated in future was added to the tasks assigned to the MRP Review Group discussed in section 7.3 above.

Decision OP5/9:	TSGs granted permission to liaise with the MExE Forum [**3GPP/PCG#6(01)14**].

Action OP5/5:	MRP Review Group to consider the correspondence received from the MExE Forum and to make proposal as to how such requests should be handled in future [**3GPP/PCG#6(01)14**].

9   Next Meeting Dates

The future meeting schedule was agreed as follows:

PCG/OP   8-9 October 2001 (Japan)

PCG/OP   25/26 April 2002 (US)

PCG/OP   3-4 October 2002 (Europe)

10   A.O.B

It was noted that CWTS had not yet provided a definitive copy of their IPR Policy. Whilst this was not a matter of direct concern, and accepting that there were no known IPR problems at present, the Secretary agreed to request a copy from CWTS for consideration by the Partners.

Action OP5/6:   Secretary to request CWTS to provide a copy of their IPR Policy.

11   Closure of Meeting

There being no further business the meeting was closed.

Annex A   Adopted agenda

1	Opening of Meeting and Chairman's Remarks
2	Approval of Agenda
3	Approval of Report of OP#4 3.1 Actions arising
4	Results from PCG#6 and Matters Arising
5	Review of 3GPP Progress
6	3GPP Funding 6.1 Report from Funding and Finance Group 6.2 2000 year end expenditure 6.3 2001 budget and partner contributions
7	New requests for Partnership in 3GPP
8	Correspondence
9	A.O.B
10	Closure of Meeting and Next Meeting Dates

Annex B   List of Decisions

N?.	DECISION
D-OP5/1	Report of OP#4 approved [**3GPP/OP#4(00)11**].
D-OP5/2	3GPP to continue with the practise of endorsing conferences based on the existing process but with a more detailed rationale being provided by MCC for their proposal to support or reject each application [**3GPP/OP#5(01)09**].
D-OP5/3	Financial account of year 2000 activities endorsed by the Partners [**3GPP/OP#5(01)06**].
D-OP5/4	Proposed contributions to be provided by each Partner for the year 2001 budget endorsed [**3GPP/OP#5(01)07**].
D-OP5/5a	Present 3GPP funding formula to be used as the basis for calculating Partner contributions for future years [**3GPP/OP#5(01)06**].
D- OP5/5b	Additional 396 KEUR allocated from the contingency for TTCN testing.
D-OP5/6	WMF accepted as an MRP in 3GPP [**3GPP/OP#5(01)08**].
D-OP5/7	MRP Review Ad Hoc Group created under the leadership of Dr Eylert.
D-OP5/8	The treatment of all future applications for MRP status in 3GPP postponed until the completion of the MPR review.
D-OP5/9	TSGs granted permission to liaise with the MExE Forum [**3GPP/PCG#6(01)14**].

Annex C   List of Actions

N?.	RESPONSIBLE	ACTION
A-OP5/1	ITU (both T and R sectors)	To see how their requirements for updating references in IMT2000 Recommendations could be better co-ordinated both in terms of content and timing.
A-OP5/2	Secretary	To arrange for a signing ceremony for WMF to take place at the next meeting.
A-OP5/3	Secretary	To write to the CDG urging them to complete their change process by 9 September so that their application may be completed during the next OP meeting.
A-OP5/4	MRP Review Group	To complete their work in time for recommendations to be considered by the next OP meeting.
A-OP5/5	MRP Review Group	To consider the correspondence received from the MExE Forum and to make proposal as to how such requests should be handled in future [**3GPP/PCG#6(01)14**].
A-OP5/6	Secretary	To request CWTS to provide a copy of their IPR Policy.

Annex D   List of documents

Doc. No.	Title	Source	Agenda Item
OP4_11r1	Draft Summary Minutes, Decisions and Actions from 4th 3GPP OP Meeting, San Francisco – United States, 15 November 2000	Secretary	3
OP5_01r1	Draft Agenda	Chairman	2
OP5_02	Actions Status List	Secretary	3.1
OP5_03	List of Documents	Secretary	All
OP5_04	Attendees List	Secretary	All
OP5_05	Funding and Finance Group Report	Secretary	6.1
OP5_06	Year 2000 Financial Status	Secretary	6.2
OP5_07	Year 2001 Funding and Finance	Secretary	6.3
OP5_08	WMF application for MRP status in 3GPP	Secretary	7
OP5_09	Handling Requests for Conference Endorsements	MCC	5
OP5_10	Maintenance of Optional Requirements	TTA	5
OP5_11	Trade Mark Licence Agreement	Secretary	5
OP5_12	Monitoring the use of the 3GPP logo	Secretary	5
OP5_13	3GPP-IETF Standardization Collaboration draft	IETF	5
OP5_14	Withdrawn		

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