

Source: Secretary
Title: Funding and Finance Group Report
Agenda item: 6.1

Document for:

Decision	X
Discussion	
Information	

1 Introduction

The Funding and Finance Group (FFG) has met once since the last PCG/OP meeting. The meeting took place in Tokyo on 17 and 18 January 2001 at which the following were present:

Phil Davidson	ETSI (Chairman)
Adrian Scrase	MCC
Asok Chatterjee T1 (reporting)	
Bong Kuk Lee	TTA
Yukio Yoshimura	ARIB
Yutaka Maeda	ARIB
Keiji Yoshino	TTC

The meeting focussed on two main issues; the accountability of the expenditure that had taken place during year 2000 and the finalisation of the funding plans for year 2001. These two issues are addressed in the next two sections.

2 Year 2000 Expenditure

FFG received a comprehensive report of the expenditure incurred by the Mobile Competence Centre in year 2000. At that date some of the year end figures were not confirmed since the accounting of travel and subsistence costs incurred during the preceding December had not been concluded. However, based on the preliminary information available at that time, an income and expenditure account was prepared.

Following the meeting, the year-end figures were updated and the final report of income and expenditure prepared. The full report has been submitted to this OP meeting to ensure total transparency of the expenditure incurred [3GPP/OP#5(01)06].

From the report it can be concluded that 3GPP closed within the prescribed budget as reproduced below:

3GPP Income 4638,90 kEUR

3GPP Expenditure	4272,36 kEUR
Surplus to be returned to Partners	366,54 kEUR

Recommendation 1: FFG recommends that the Partners accept document **3GPP/OP#5(01)06** as a true and faithful record of the year 2000 expenditure.

3 Year 2001 Funding

The 2001 budget was approved by the Partners at their meeting held in San Francisco on 15 November 2000. The Partners also agreed at that meeting that the budget should be realised following the same formula as for year 2000 (with the exception of CWTS who had declared an increased single payment).

FFG has followed the decisions of the Partners and having determined the revised number of Individual Members per Partner, has calculated the contribution that each Partner is required to pay. A full description of this work can be found in [**3GPP/OP#5(01)07**].

Recommendation 2: FFG recommends that the Partners endorse the calculation of the payment required from each Partner given in **3GPP/OP#5(01)07**, which has been undertaken in accordance with previous Partner decisions.

4 FFG activity in 2001

FFG has planned the following future meetings:

18-19 June 2001	Stockholm
19-20 September 2001	Beijing
16-17 January 2002	Korea

The main task of the group for 2001 will be to monitor expenditure to ensure that the year is completed within budget and to consider new requests for funding should they arise. It will also be necessary to prepare a draft budget for year 2002 in order to give advanced notice to the Partners of funding commitments. For this purpose, it would be helpful if the Partners could confirm the intention to use the same funding formula as used during year 2000 and 2001.

Recommendation 3: FFG recommends that the same funding formula should be used in 2002 as that used in 2000 and 2001. The Partners are requested to confirm this position

5 Transparency of 3GPP financial matters

As a final note, FFG would like to remind the Partners that all documents concerning 3GPP financial matters are openly available on the 3GPP website. Furthermore, monthly charts are provided which show the expenditure to date for the major budget items and which projects that expenditure to the year end. The Partners are encouraged to consult these pages.