

A GLOBAL INITIATIVE



**The guide for a smooth  
3GPP TSGs#106  
8-13 December 2024  
in Riu hotel, Madrid**



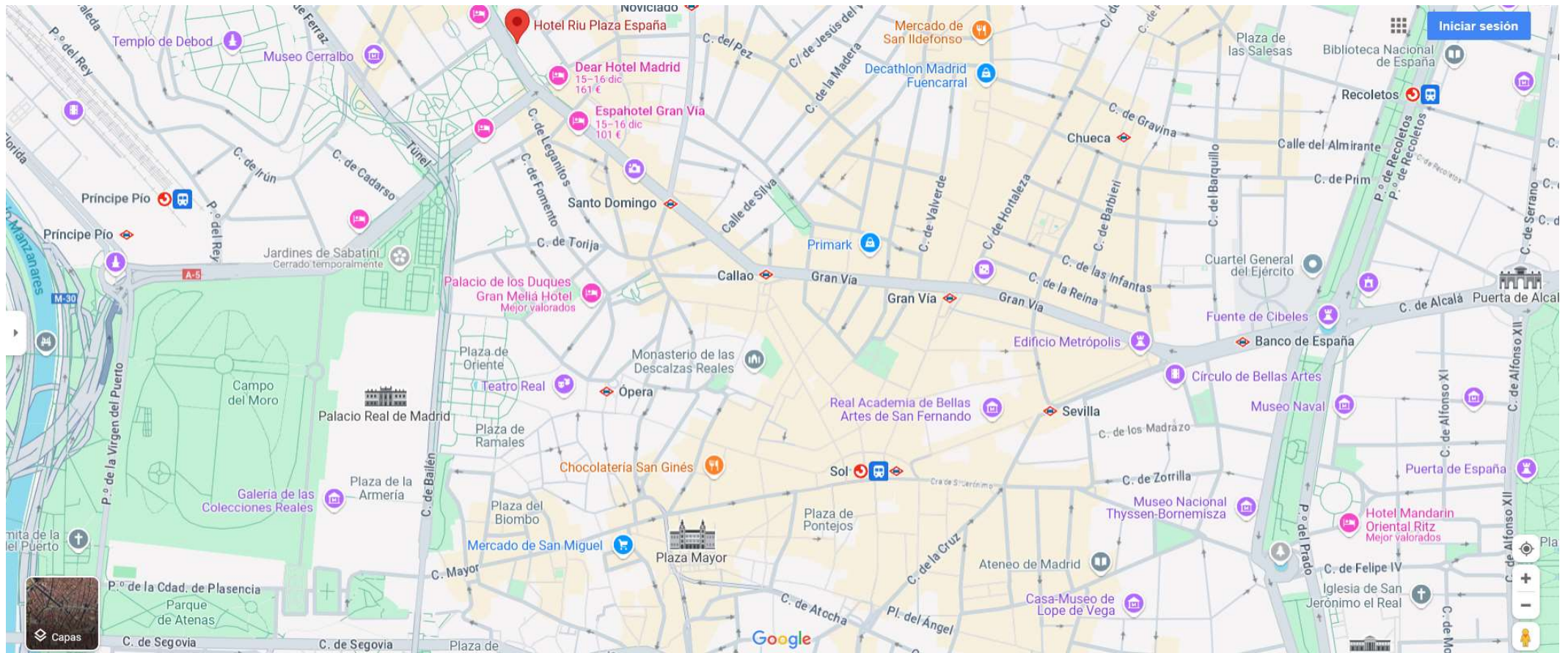
# Outline

- ✓ **ETSI** is happy to welcome you in **Madrid**.
- ✓ The goal of this guide is to describe the architecture of this event: 3GPP TSGs will take place in one place. Let's zoom on the logistic to make your daily life in **Madrid** much easier.
- ✓ This guide is dedicated to the 3GPP Delegates, Chairs



# Where is the meeting venue?

## Riu Hotel







# How to reach Riu Hotel

The best way to get from Madrid Airport (MAD) to Riu Plaza España without a car is the subway (metro) **line 8 and line 10, which takes around 35 min and costs €5.**

Although Madrid **taxis** are metered and their fare depends on the departure and arrival points as well as on the traversed distance, **the tariff from the airport to the city center is set at 33€ - around 25 minutes, depending on the traffic**

See all the options <https://www.rome2rio.com/map/Madrid-Airport-MAD/Riu-Plaza-Espa%C3%B1a-Madrid#trips>  
to travel to Riu Plaza España, Madrid



# Riu Hotel

## Highlights

- Located in the heart of the city centre of Madrid, “Edificio España” (Spain Building)
- 20 km from Adolfo Suárez Madrid–Barajas Airport (MAD)
- Underground parking at a charge (limited spaces)
- Free WiFi throughout hotel
- Awarded GOLD certification for the Travelife Sustainability System
- Gastrobar "El Edén" and Sky bar located on the 26<sup>th</sup> floor
- Rooftop bar on the 27<sup>th</sup> floor
- **Breakfast served for the 3GPP guest staying at the Riu hotel: Cervantes restaurant, on the fourth floor, from 07-10:30am**





# 3GPP Meeting rooms

CT#106 plenary: Madrid 5, (4<sup>th</sup> floor)

RAN#106 plenary: Madrid 3-4 (4<sup>th</sup> floor)

RAN#106 break out: Neptuno- Puerto de Alcala

SA#106 plenary: Madrid 1-2 (4<sup>th</sup> floor)



**3GPP meeting rooms  
opening/closing time**

**07:30-20:00**

**No access on Sunday**



# Meeting access control - Badge

## **Registration and badge:**

Please register on the 3GPP Portal (same process as usual)

The confirmation email will contain the usual token as well as a QR code

Delegates already registered do not need to register again

**When entering the meeting venue, please make sure that you have your QR code available (either on paper or on your mobile phone)**

**On our first day of meeting, please scan your QR code on the self-printing desk located at the 3GPP hospitality desk & self printing badge, Forum passage Left and Forum passage Right, level 1 (see the 2 yellow desks and badge areas in the floor plan on the next slide)**

Your badge will be printed (one badge for all the groups).

**Please wear your badge all week.  
Your badge will be scanned regularly by our  
Hostesses (from Monday PM).**





***Please be green  
and bring your lanyard.***



# 3GPP coffee breaks

**10:30-11:00**

**15:30-16:00** (except on Friday PM)

**Where: in the gallery/foyer on the third floor**



# 3GPP social event

- 1) **Tuesday 10 December 2024 from 19:00 to 20:00**
  - 2) Hotel Riu Madrid (meeting venue), “**Madrid 5**” (CT plenary room)
  - 3) **Content: a taste of Samba**
  - 4) *Cássio Ribeiro, in addition to being a 3GPP delegate, Cássio is an active samba dancer, both as a stage performer and as a teacher at a samba school in Helsinki, Finland. Samba is his way to relax from the stress of (work) life and at the same time keep connection to his cultural roots in Brazil.*
    - Cássio will start with a demonstration. After that, the 3GPP TSGs Leadership and all of You will join in a practice session where Cássio will teach some simpler moves so you can have fun dancing to samba songs.
    - As for special instructions, it would be recommended people to wear comfortable clothes, but anyway Cássio is planning the dance such that anyone can join.
- 1) **One hour of open bar** will also be available on-site sponsored by **3GPPMarcom**
  - 2) **Please register via** <https://portal.3gpp.org/Home.aspx#/meeting?MtgId=60821>



Download your docs before your  
arrival!

Delegates are urged to download the documents prior to the meeting.

--> Massive downloads on Monday morning have a huge impact on network performance.



# 3GPP network

## **Wireless LAN:**

SSID: 3GPPWIFI

Password: 3GPP3GPPM (CAPITAL LETTERS!)

## **Access to Server:**

IP address: 10.10.10.10

## **Local subnet**

10.10.0.0 **/19 (size increased)**





# We are here to help you

We are located at **the hospitality desk, plenary meeting room level.**

## **3GPP hospitality desks & self printing badge areas:**

[emmanuelle.wurffel@etsi.org](mailto:emmanuelle.wurffel@etsi.org)

+33 4 92 94 4266 (line forwarded to my mobile phone)

[Guillaume.tripoli@etsi.org](mailto:Guillaume.tripoli@etsi.org) (IT) +33 6 74 05 28 20



# Survey

We will send you a survey after the meeting.





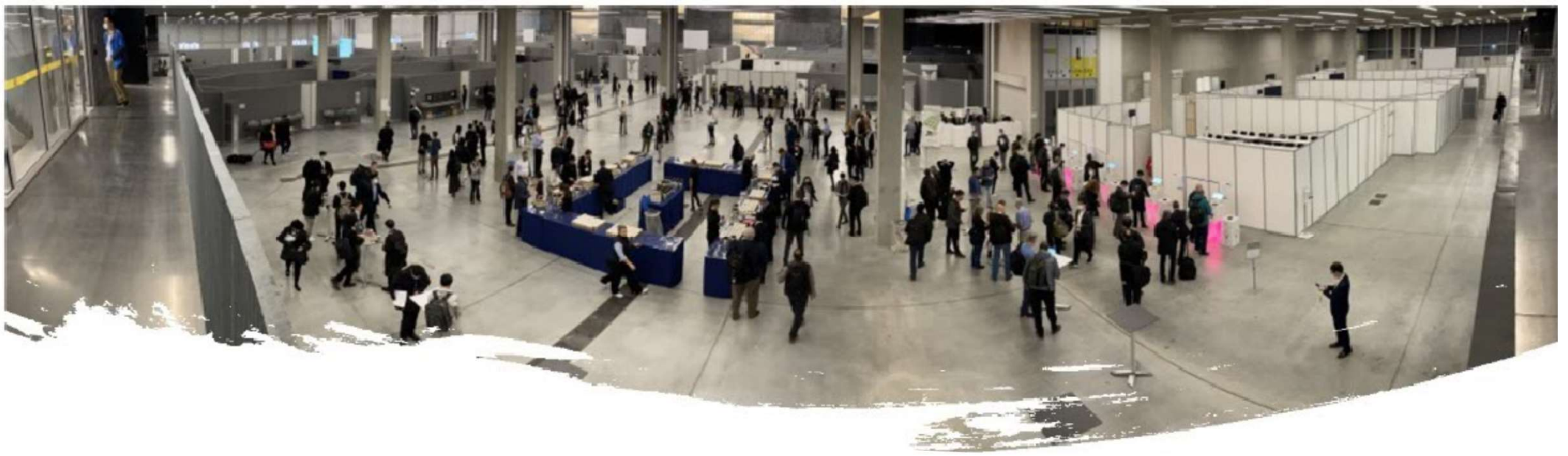
# Summary



Thank You for attending this F2F meeting in Madrid

Have a fruitful meeting in Madrid

Take care, stay safe, and travel safe



Have a great time in Madrid!



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[E3MAG@etsi.org](mailto:E3MAG@etsi.org)