

January 11, 2009

**INVITATION TO THE 3GPP/IETF JOINT WORKSHOP  
MARCH 1 - 2, 2010  
SAN FRANCISCO, CA**

Dear Colleagues,

On behalf of 3GPP/IETF Joint Workshop, I am pleased to invite you to the 3GPP /IETF Joint Workshop in San Francisco, CA.

The meeting will be held at the **Hotel Nikko San Francisco**. A block of rooms are available at the **San Francisco Hilton** under the name **3GPP**. The **San Francisco Hilton** is conveniently located across the street from the **Hotel Nikko San Francisco**. The reduced room rate is \$159 USD + tax for single or double occupancy and the cut-off for the hotel is **January 25, 2010**. Please read the reservations section of the invitation for more information regarding booking your room.

In addition to making your hotel reservation, it is very important to register for the meeting on the 3GPP website as well. This provides the MCC and meeting planners with important planning information. The registration form can be found on the 3GPP website. Please visit <http://webapp.etsi.org/3GPPRegistration/fMain.asp?mid=28391> to register on line.

Should you not be a member of 3GPP and need to register for the IETF meeting, please contact Stephen Hayes directly at [stephen.hayes@ericsson.com](mailto:stephen.hayes@ericsson.com) and he will assist you in registering.

Meeting directions and general information are provided in the following pages.

We are looking forward to seeing you in San Francisco.

Sincerely,

Lisa Gao, On behalf of 3GPP/IETF Joint Workshop  
China Mobile USA Research Center  
Email: [lisagao@chinamobile.com](mailto:lisagao@chinamobile.com)

## General Meeting Information

**Meeting and Dates:**

March 1 - 2, 2010

**Location:**

San Francisco, CA

**Host:**

China Mobile

**Please direct any questions regarding the logistical arrangements of this meeting to the 3GPP Meeting Coordinators:**

The SK Group

Suzanne Schlanger

Shannon Blumenreich

Tel.: +1 310 839 9747

Fax: +1 310 839 9741

[Shannon@theskgroup.com](mailto:Shannon@theskgroup.com)

[Suzanne@theskgroup.com](mailto:Suzanne@theskgroup.com)

**China Mobile Contact:**

Susan Bao, On behalf of China Mobile

China Mobile

Email: [susanbao@chinamobile.com](mailto:susanbao@chinamobile.com)

**Hotel Contact Information:**

*Hotel Nikko San Francisco (Meeting)*

222 Mason Street

San Francisco, California 94102, USA

Telephone: 415-394-1111

*Hilton San Francisco Union Square (Sleeping rooms)*

333 O'Farrell Street

San Francisco, California, United States 94102

Tel: +1 415 771 1400 Fax: +1 415 771 6807

**Hilton Room Rate:**

\$159 + tax – Single or Double Occupancy

**Tax:**

14.08%

*Please note that this was the tax rate at the time this invitation was distributed. This charge is subject to change.*

**Cut-off Date:**

**January 25, 2010**

Please be sure to make your reservations before the cut off date to insure the lower group rate. Rates may be significantly higher after the cut-off date.

**Check-in/Check-out Times:**

Check in – 3:00 pm

Check out – 12:00 pm

**Reservation Information:**

The **Hotel Nikko San Francisco** is conveniently located across the street from the **Hilton San Francisco Union Square**. Delegates attending the 3GPP meeting at the Hilton February 22 – 26, 2010 may simply extend their reservation and receive the same reduced room rate for their entire stay. Delegates who will be attending just the IETF Workshop may book their reservations using the link below or by calling the hotel directly and using the 3GPP code.

**Please note: The meeting will take place at the Hotel Nikko San Francisco, but there is no group room block at this hotel. Rates at this hotel may be significantly higher.**

**Telephone Reservations:**

To make your reservation by phone, please call **+1800 HILTONS**. You may also call the hotel directly at **+1 415 771 1400**. Please make sure you tell the agent that you are with the **3GPP** group.

**Internet Reservations:**

Please use the following link to make your reservation on line.

<http://www.hilton.com/en/hi/groups/personalized/SFOFHHH-GPP-20100218/index.jhtml>

**Cancellations:**

Reservations must be cancelled 24 hours prior to arrival in order to avoid a penalty of one night's room and tax.

**Please Note:** Neither the Host, nor The SK Group are responsible for reservation confirmations, cancelled or changed reservations, or no-shows. Please contact the hotel directly to make any changes.

**Airport:**

San Francisco International Airport (SFO)

**Wireless LAN:**

This will be a paperless meeting.

Wireless internet will be provided to all the delegates in the meeting room.

**Phone charges:**

Each delegate is responsible for verifying any toll charges that may be incurred by placing local, long distance and toll-free calls from a guest room.

**GSM Coverage:**

There is GSM coverage in San Francisco.

**Time Zone:**

Pacific Standard Time (PST)

**Taxi:**

\$41 one way.

*Please note: This was the price at the time of distribution. This price is subject to change.*

**Hilton Parking:**

\$51.34 Self parking

\$55.90 Valet

**Rental Car Information: Please note that it is not advised to rent a car in San Francisco. Driving can be difficult, parking is hard to find and expensive, and taxis are available, as are shuttles to and from the airport.**

**BUDGET:**

US Reservations: +1 800 527 0700

<https://rent.drivebudget.com/Home.jsp>

**HERTZ:**

US toll-free reservations: +1 800 654 3001

[www.hertz.com](http://www.hertz.com)

**THRIFTY:**

US toll-free reservations: +1 800 847 4389

[www.thrifty.com](http://www.thrifty.com)

**Voltage:**

**110v**

Please be sure you have the correct adapter. Voltage converters will not be provided at the meeting

**Visa Information:**

Please contact **Susan Bao** via email at [susanbao@chinamobile.com](mailto:susanbao@chinamobile.com), should you require a personal letter of invitation for a visa application. Your email must include the following information in order for it to be processed:

1. Family name (last name):
2. Forename (first name):
3. Birth date (month/date/year):
4. Passport number and issuing country:
5. Gender:
6. Company name:
7. Occupation/Position:

8. Company/mailing address:
9. Postal Code:
10. Country:
11. Telephone number:
12. Fax number:
13. Name of meeting:
14. Location of meeting:

**PLEASE VERIFY THAT ALL INFORMATION IS ACCURATE AND  
WILL BE VALID AT THE TIME OF THE MEETING.**

In addition, you may be asked for specific documentation showing strong social, economic, and other ties to your home country. Documents in a foreign language should have a notarized translation attached.

*Please make your request for the invitation letter IMMEDIATELY.* Letters of invitation will be sent to you via fax or email and hard copies will only be mailed upon special request.

**If you have not received your letter within 14 days or have any changes after receiving a faxed copy, please contact Susan Bao via email at [susanbao@chinamobile.com](mailto:susanbao@chinamobile.com).**

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**The SK Group**

Suzanne Schlanger

Shannon Blumenreich

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[Suzanne@theskgroup.com](mailto:Suzanne@theskgroup.com)

**Have a great meeting and enjoy your stay in San Francisco!**