Doc For	TSG SA	TSG CN	TSG RAN	TSG T
Decision			X	
Discussion			X	
Information	X	X		X

Agenda Item: 16 TSG Working Practices

Source: CSELT, TIM

Title: Proposal for Radio Access Network TSG working practise

Document for: Discussion

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Rationale

A huge amount of work on the definition of third generation mobile systems has already been carried out within Regional standardisation bodies (ARIB/TTC, TTA, T1 and ETSI). In order to avoid a waste of the work already carried out, the documentation generated by the different bodies should be used as a baseline to define a radio access network based on UTRAN.

To fulfil the tight time schedule for the RAN TSG (radio specifications ready by the end of 1999), a huge amount of work is foreseen for the next year. Moreover, the split of the RAN TSG in subgroups is foreseen. Due to partnership nature of 3GPP, it is likely that many of the future meetings will be held outside Europe.
This means that for practical reasons it would be extremely beneficial to try to limit the number of meetings. This implies that it is necessary to carry out as much work as possible by correspondence and in order to make that possible clear procedures have to be agreed and respected. In case such an approach is adopted, and taking into account that long distance travels suggest to have at least one week meetings, a solution could be to have one meeting every three months, organised as follows: the first day devoted to RAN TSG plenary and then split the work in the subgroups that should meet in parallel; the last day would be again dedicated to RAN TSG plenary, in order to ratify decisions. Additional subgroups' meetings could be held only if necessary.

Proposal

On the basis of the above reasoning, the following working method is proposed:
- Adopt the documentation produced by the partner standardisation bodies as a baseline for the specification of a radio access network based on UTRAN
- Exploit as much as possible the correspondence activity (by means of E-mail reflectors); clear procedures (rules, deadlines, etc) have to be agreed and respected; documentation submitted to the reflector should be considered as technical inputs and minutes of information exchange between TSG meetings should be maintained
- The RAN TSG plenary should be organised as follows:
  - Day 1: RAN TSG plenary
  - Day 2-4: parallel meetings of RAN TSG subgroups
  - Day 5: RAN TSG plenary
  The meetings should be scheduled not more than once every three months. Additional subgroups' meetings could be established only if the majority of RAN TSG delegates agrees on that.
- If consensus on a given topic is not reached during the discussion, a voting procedure could be set up at RAN TSG level. A motion is approved if the weighted majority of the votes are in support.