INVITATION TO THE
3GPP SA6#35 (JAN 13-17, 2020)
MEETINGS AT HYDERABAD, INDIA

Dear Colleagues,

On behalf of the **Indian Friends of 3GPP (IF3)** and the **Cellular Operators Association of India (COAI)**, I am pleased to invite you to the **3GPP SA6#35 meeting in Hyderabad, India.**

The meeting will be held at the **Sheraton Hyderabad Hotel**. A block of rooms has been reserved for 3GPP delegates at discounted rates, which includes breakfast, lunch, internet, F&B discounts, and several other benefits. Please refer to the general meeting information section of this document for room inclusions and registration details. The cut-off date for hotel booking is 18:00 Hrs. IST on **14 Dec. 2019.**

The following information is important, and we thank you in advance for reading this section and complying with our requests:
1. Your stay at the hotel involves a negotiated rate that includes breakfast, lunch, internet, F&B discount, and several other aspects. This was possible with the hosts guaranteeing a minimum number of rooms.
2. Please make your reservations and stay at the meeting hotel, by booking your room using the reservation link provided by the hosts to ensure that the hotel knows that you are with our group. This is essential for the meeting hosts to arrange meeting spaces, along with Internet, Audio Visual equipment and other business equipment, as well as services for the attendees to have a productive and successful meeting, which enables everyone to do their job at a reduced cost to their company.
3. Our ability to sustain hosting 3GPP meetings in India is significantly dependent on meeting attendees supporting the meeting hosts by staying at the contracted meeting hotel under the appropriate provisions. Corporate rates or internet reservations outside of the block do not achieve the goal of supporting the meeting or the host. Neither do they provide the allowances negotiated by the hosts.

For details on how 3GPP meetings are structured and hosted, please refer to the 3GPP website.

In addition to making your hotel reservation, it is also very important to register for the meeting on the 3GPP website. This provides the MCC and meeting planners with important planning information. Please be sure to print your name badge prior to the meeting. Name badges are no longer provided at the meetings. Meeting directions and general information are provided in the following pages of this invitation.

We are looking forward to seeing you in Hyderabad.

Sincerely,
Sunder Singh Poriya
On behalf of the **IF3** and **COAI**

Host of the meeting:
The Indian Friends of 3GPP (IF3) and the COAI
Indian Friends of 3GPP comprises Ericsson India, Huawei India, Intel India, Nokia India, Qualcomm India, Samsung India and ZTE India.

General Meeting Information

Meeting and Dates:
3GPP SA6#35 Jan 13-17, 2019
The meeting will **start on Monday, 13 Jan at 09:00 and ends on Friday, 17 Jan (closing time to be announced by the Chair)**.

Meeting contacts:
Mr. Sunder Singh Poriya, will represent the IF3 Secretariat, and can be contacted at the coordinates below.
Phone   +91 11 2344 0207
Cell   +91 94 5768 4532 (preferred)
Fax   +91 11 2334 9276
Email   if3@coai.in
[We encourage sending an email, with subject "**IF3 Meeting Jan 2020 Hyderabad**" to receive the fastest response]

Mr. Poriya will be the first point of contact for any meeting related assistance (e.g., visa letter). All efforts will be made to address your query within five working days. If your query needs attention at a higher level, the IF3 coordinator can be contacted through email at coordinatorif3@coai.in

Meeting Venue :
Sheraton Hyderabad
115/1, ISB Road Financial District, Gachibowli
Hyderabad, 500 0032, India

Phone   +91 900 963 530 (For reservations) or +91 40 4925 1115
Email   nidhi.saxena@sheraton.com / Kanya.roy@sheraton.com and sheraton.hyderabad@sheraton.com
[We encourage sending an email with the subject "**3GPP meetings by IF3 Hyderabad**", to receive an early response]

A block of rooms has been reserved for 3GPP delegates at special discount rates. Delegates traveling to the meeting are hereby requested to make use of this hotel block for stay during the meeting.

Room Rates:

Room Category	Single Occupancy	Double Occupancy
Deluxe	INR 8,900/-	INR 10,400/-
Club	INR 10,900/-	INR 12,400/-

Notes:
- The group check in time is 15:00 hours and check out time is 12:00 hours. Early check in/late checkout will only be possible subject to availability
- Room rates are inclusive of applicable GST prevailing during the preparation of this invitation.

Room Inclusions:
- Buffet breakfast & Buffet Lunch for residential guests at a designated venue
- Complimentary access to swimming pool and health center
- Complimentary Wi-Fi access at rooms
- 10% discount on food and soft beverages consumed at the hotel
- Club rooms allow complementary access to the club lounge, and cocktail served during select hours

Reservation Link:
Hotel reservation link for the **3GPP SA6#35 Meeting**

Cut-off Date:
The 3GPP block rates will be available *until 18:00 Hrs., IST on 14 Dec 2019*, or until they are all run out – whichever happens first. Please make your reservation before the cut-off date to ensure hassle free booking. Rates may be significantly higher after the cut-off date, and is subject to availability.

Cancellations:
Since the rooms are reserved as part of a meeting block, **cancellations made after Jan 05 will attract penalty**. Please note that COAI, IF3 and the 3GPP are not responsible for reservation confirmations, cancelled or changed reservations, or no-shows.

Visa aspects:
You may be required to obtain a visa for admittance into India. As of date, India allows citizens from most countries to apply and secure an e-Visa. This is a convenient process, and covers citizens from most countries. Please check with the Indian embassy website of your country for more information.

In case you need an invitation letter from COAI for visa purpose, **please complete the details in the Visa Section of the Indian Friends of 3GPP main page**. It is necessary that you book the hotel first, and cite the hotel booking reference number in the invitation request. Letters will be processed within five working days of receiving your request. Do ensure that your requests reach us before **05 Jan 2019**. **Please do not contact ETSI or the meeting chairman for visa letters.**

Airport:
Rajiv Gandhi International Airport (HYD)
Directions to the meeting venue: Please refer the Sheraton Hyderabad link for directions.

This airport is served by several international carriers, and is operational throughout the day. Please refer to the Wikitravel link and Wikipedia link for details. The airport has a well-developed Radio taxi services as well as app-based services such as Uber and Ola.

Wireless LAN:
This will be a paperless meeting. Meeting coordinators will provide and administer a Wireless LAN for document distribution. Please be sure to bring your wireless LAN card to the meeting.

Mobile Coverage:
There is GSM, CDMA, HSPA and LTE coverage in India.

Time Zone:
Indian Standard Time (IST)
GMT +5:30

Voltage:
Please be sure you have the correct adapter. Voltage converters will <u>not</u> be provided at the meeting. India's A/C supply is 230V-50Hz. The plug is a "Type D." The image below is a visual representation of the adapter you will need if your equipment does not have the correct plug.

About Hyderabad:

Hyderabad is the capital of Telangana in Southern India, located on the banks of the Musi River and on the Deccan Plateau. Telugu (the state language of Telangana and one of India's six living classical languages) and Urdu are widely spoken in Hyderabad, and most educated people speak Telugu, Urdu, Hindi and/or English. English signs are common throughout the city. Hyderabad was historically known as a pearl and diamond trading centre, and it continues to be known as the "City of Pearls".

Like many Indian cities Hyderabad has a tropical climate. The best time to visit the city is from mid-November to mid-February. Temperatures are mild with abundant sunshine during this time and average temperature range from a low of 15°C (59°F) to a high of 29°C (85°F). March to June is hot and dry with occasional thunderstorms. Highs can reach 45°C (113°F) or more and lack of air-conditioning can make it feel very uncomfortable. July, August, September and October can be quite warm and humid and low-pressure systems from the Bay of Bengal during the monsoon season can cause heavy rain for days.

Like many other fast-growing cities, Hyderabad also has its traffic woes. Its roads can get very crowded during the peak hours of the day. This may be kept in mind while planning any travel inside the city.

Please don't hesitate to direct any questions regarding the logistical arrangements of this meeting to the Meeting Coordinators.