

April 26, 2004

SUBJECT:       **INVITATION TO THE SA3 MEETING**  
                  **JULY 6 - 9, 2004**  
                  **ACAPULCO, MEXICO**

Dear Colleagues,

On behalf of the “North American Friends of 3GPP”, I am pleased to invite you to the SA3 meeting in Acapulco, Mexico.

The meetings will be held at the **Hyatt Regency Acapulco**. A block of rooms has been reserved at the hotel under the name **SA3**. The reduced room rates are \$90 USD + tax. You will find a reservation fax form at the end of this invitation. Please read the reservations section of the invitation for more information regarding booking your room.

Please take a few minutes to register for the meetings. The registration form can be found on the 3GPP website. Please visit <http://webapp.etsi.org/3GPPRegistration/fMain.asp?mid=23846> to register on line. Your completed registration helps in the accurate planning of the meeting.

Meeting directions and general information are provided in the following pages.

The chairman will send the meeting agenda as soon as possible.

We are looking forward to seeing you in Acapulco.

Sincerely,

Sonia Garapaty, on behalf of the “North American Friends of 3GPP”  
NORTEL Networks  
GSM/UMTS Network Standards  
Tel: +1 972 685-5110  
Fax: +1 972 684-3775  
e-mail: [sonia.garapaty@nortelnetworks.com](mailto:sonia.garapaty@nortelnetworks.com)

The “North American Friends of 3GPP”  
*AT&T Wireless, Cingular Wireless, Ericsson, InterDigital Communications, Lucent, Nokia, Nortel Networks, Sharp Laboratories, Skyworks Solutions, T-Mobile, TruePosition*

## **General Meeting Information**

**Meetings:**

SA3

**Dates:**

July 6 –9, 2004

**Location:**

Acapulco, Mexico

**Hosts:**

The “North American Friends of 3GPP”

*AT&T Wireless, Cingular Wireless, Ericsson, InterDigital Communications, Lucent, Nokia, Nortel Networks, Sharp Laboratories, Skyworks Solutions, T-Mobile, TruePosition*

**Contact:**

Sonia Garapaty

NORTEL Networks

GSM/UMTS Network Standards

Tel: (972) 685-5110

Fax: (972) 684-3775

e-mail: [sonia.garapaty@nortelnetworks.com](mailto:sonia.garapaty@nortelnetworks.com)

**Hotel Address and Contact Information:**

**Hyatt Regency Acapulco:**

Av Costera Miguel Alemán No 1

Acapulco

Guerrero 39869

Mexico

Tel: + 52 744 469 1234

Fax: + 52 744 484 3087

Reservation Fax:

E-mail: [reservehyatt@prodigy.net.mx](mailto:reservehyatt@prodigy.net.mx)

**Hotel Website:**

<http://acapulco.regency.hyatt.com/>

**Room Rate:**

\$90 USD + tax

**Cut-off Date:**

June 11, 2004

Please be sure to make your reservations before the cut off date to insure the lower group rate. Rates may be significantly higher after the cut-off date.

**Check-in/Check-out Times:**

Check in – 3:00 pm

Check out – 1:00 pm

**Reservations:**

Reservations may be made via telephone or fax. Delegates may call the hotel directly at **Tel: +52 744 469 1234** or call toll free within the US +1 800 233 1234. Reservations may also be faxed or emailed directly to the hotel. To make your reservation via fax fill out the reservation form on the last page of this invitation and fax or email the completed form to **Fax: +52 744 484 15 13** or [reservehyatt@prodigy.net.mx](mailto:reservehyatt@prodigy.net.mx)

**Cancellation:**

All cancellations must be made 48 hours prior to arrival.

**Please Note:** The SK Group is not responsible for reservation confirmations, cancelled or changed reservations or no-shows. Please contact the hotel directly to make any changes.

**Airport:**

Juan N. Alvarez International Airport (ACA)

**Wireless LAN:**

This will be a paperless meeting.

ETSI will provide and administer a Wireless LAN for document distribution. Please be sure to bring your wireless LAN card to the meeting.

**Phone charges:**

Each delegate is responsible for verifying any toll charges that may be incurred by placing local, long distance and toll-free calls from a guest room.

There is a connection fee \$1.80 USD for toll free and \$0.60 for local calls made from the sleeping rooms. *Please note that this was the cost of calls at the time this invitation was distributed. This charge is subject to change.*

**Visa Information:**

Please contact Shannon Kolka at [Shannon@theskgroup.com](mailto:Shannon@theskgroup.com) should you require a personal letter of invitation. Your email must include the following information in order for it to be processed:

1. Family name (last name)
2. Forename (first name)
3. Birth date (month/date/year)
4. Passport number and issuing country
5. Gender
6. Company name
7. Company/mailing address
8. Country
9. Telephone number
10. Fax number

#### 11. Name of meeting

Letters will only be sent via Federal Express mail upon request.

Letters will be sent via fax unless otherwise indicated on the request.

Please do not contact ETSI, the meeting chairman, or the “North American Friends of 3GPP” representative for a visa letter. Letters will be processed within 14 days of receiving an email request. If you have not received your letter within 14 days or have any changes after receiving a faxed copy, please contact Shannon Kolka at [Shannon@theskgroup.com](mailto:Shannon@theskgroup.com).

#### **GSM Coverage:**

There is GSM coverage in Acapulco.

#### **Cell Phone Rental:**

The SK Group has arranged special rates for 3GPP delegates with Cellhire, the world leader in wireless rentals. Cellhire is able to provide mobile communications nearly anywhere in the world. Please contact (877) 467-1355 and quote affiliate #3909 to receive your special rate and more information.

#### **Time Zone:**

Central Time Zone

#### **Taxi Information:**

Approximately \$25.00- \$30.00 USD

#### **Directions From Airport:**

- Leaving the airport, drive all the way down Escénica Road towards the city
- Hyatt Regency Acapulco is the first hotel on the left-hand side of Acapulco's main street, Costera Miguel Alemán Avenue

#### **Rental Car Information:**

**BUDGET:**

US and Canada Reservations: +1 800 527 0700

<https://rent.drivebudget.com/Home.jsp>

**HERTZ:**

US and Canada toll-free reservations: +1 800 654 3001

[www.hertz.com](http://www.hertz.com)

**THRIFTY:**

US and Canada toll-free reservations: +1 800 847 4389

[www.thrifty.com](http://www.thrifty.com)

#### **Parking:**

\$5.00 USD per night

**Voltage:****110v**

Please be sure you have the correct adapter. Voltage converters will not be provided at the meeting.

**Acapulco Dining:**

[http://www.fodors.com/miniguides/mgresults.cfm?destination=acapulco@7&cur\\_section=din](http://www.fodors.com/miniguides/mgresults.cfm?destination=acapulco@7&cur_section=din)

<http://acapulco.com/en/restaurants/index.html>

**Acapulco Information:**

<http://www.fodors.com/miniguides/mgresults.cfm?destination=acapulco@7>

**Weather:**

Current weather conditions in Acapulco.

<http://weather.cnn.com/weather/forecast.jsp?locCode=MMAA>

**Nightlife:**

<http://www.travel-acapulco.com/nightlife.html>

**Shopping:**

[http://acapulco.regency.hyatt.com/acara/information\\_03.html](http://acapulco.regency.hyatt.com/acara/information_03.html)

[http://www.fodors.com/miniguides/mgresults.cfm?destination=acapulco@7&cur\\_section=sho](http://www.fodors.com/miniguides/mgresults.cfm?destination=acapulco@7&cur_section=sho)

Please direct any questions regarding the logistical arrangements of this meeting to the  
3GPP Meeting Coordinators:

The SK Group  
Suzanne Schlanger  
Shannon Kolka  
Tel. +1 310 286 9262  
Fax +1 310 286 9263  
Suzanne@theskgroup.com  
Shannon@theskgroup.com

**Have a great meeting and enjoy your stay in Acapulco!**



## RESERVATION REQUEST 3GPP GROUP

**NAME (S):**

1.- \_\_\_\_\_

2.- \_\_\_\_\_

Please fill in one application per room.

**Check in date:** \_\_\_\_\_

**Check out: date:** \_\_\_\_\_

**Credit card number:** \_\_\_\_\_

Please specify cardholder name, credit card number and expiration date.

If you guarantee your reservation with an American Express card, please specify the confidential code as well.

Please send by fax this reservation request at:

52 (744) 484 30 87 ó 52 (744) 484 15 13

Please indicate a fax number in order to send you the confirmation number:

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Hotel Hyatt Regency Acapulco Costera Miguel Alemán # 1 Col. Icacos Acapulco, Gro. México + 52 744 469 12 34 reservehyatt@prodigy.net.mx
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**Please note: All cancellations must be made 48 hours prior to arrival.**

*Please make your reservations before the cut-off date (June 11, 2004) to insure the reduced group rate of \$90 + tax. If you need assistance in making your reservation, or do not receive a reservation confirmation within 72 hours of faxing this form, please do not hesitate in calling the hotel.*

**Hyatt Regency Acapulco +52 744 469 1234**