**TSG SA Meeting #SP-96 SP-220709r2**

**7 - 10 June 2022, Budapest, Hungary**

**Source: Moderator**

**Title: Release 19 Process Items**

**Document for: Endorsement**

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**1. Introduction**

This document collects a list of issues observed from previous release planning exercises, to be used as a basis to define potential solutions for consideration at SA#97e.

**2. High-level objectives**

Outline process for Rel-19 content definition and completion for SA, taking into account the following:

A. To have a coherent view of the release content

B. To provide tools for WGs to manage WG work (over)load, for WG to use if needed

* within a release
* upon transition from one release to the next

C. To improve WG alignment and cross-TSG dependencies

**3. Issues identified**

1. Scope-related

a. Lack of (coherent) SA view on release content definition

b. All proposed SI/WI treated 'equally' without any categorisation of the functionality introduced, e.g. new services, service enhancements

c. Time spent in WG on items that end up deprioritized or work tasks that get down-scoped

2. Timeline / timing-related

a. Issues with cross-TSG co-ordination

i. Discrepancy of SA stage 2 and RAN timelines:

ii. Insufficient time for Stage 3 groups after SA2 work completion

b. Insufficient time for inter-WG co-ordination

i. time taken for inter-WG co-ordination could delay completion of the work

ii. Insufficient time for "Stage 2.5" groups after SA2 work completion

iii. No clear start/end times for "Stage 2.5" groups

iv. No clear "Stage 2 content" available after e.g. content prioritization/decision, as at this time not all Stage 2(.5) groups have agreed all their Stage 2 items

v. Prioritisation managed at different levels (at SA or within WG) by different WGs

vi. Missing SA1 check-points with SA WGs (not just SA2)

c. old-R-R

i. New-Release takes up time from old-Release, as SA WG(2) works on old-Release and new-Release in parallel just before the new-Release starts

ii. At the start of new-Release, there is no progress on the technical work in new-Release, as SA2 technical work on new-Release is blocked until full package approval of new-Release

d. Timing of decisions on release content vs release timeline

3. WG Capacity-related

a. large number of SI/WI not possible to be handled in practice

b. constraints of TU budgeting

c. limit number of TEI items

4. Other aspects

a. Differences between F2F and e-meeting

b. Rapporteurship

c. Identify WGs that are overloaded

i. If prioritisation is needed, whether to do a prioritisation exercise at WG level or SA level

**4. Initial list of potential solutions**

a. SA prioritisation process

i. process timeline in relation with Release timeline

ii. whether one process can be used for all WGs

iii. determine WG capacity based on TU budget and maximum number of SI/WI and TEI

b. Release Themes

i. purpose of 'theme'

ii. whether / how 'themes' can be used in prioritisation process

iii. process / timeline to determine 'theme'

**5. Other Considerations**

When could a new process need to be implemented? Could a phased approach be considered?

Other potential requirements:

Balance different stakeholder interests