Source :　　**Convenor**

Date :　　**05 March 1999**

Object :　　**Proposed agenda**

1.　　**Opening of the meeting (9:00)**

2.　　**Approval of the agenda**

3.　　**Appointment of Chairman, Vice-Chairman and Secretary**
An election may be necessary depending on the number of candidates

4.　　**Approval of past activities**
4.1　　minutes of the previous meeting
4.2　　permanent documents

5.　　**Reports & liaisons from other groups**
5.1　　TSG RAN, SMG
5.2　　Other

6.　　**Documentation structure**
6.1　　Review after RAN meeting
6.2　　Appointment of editors

7.　　**Results of e-mail discussions**
7.1　　Specification methodology
7.2　　Uplink Shared Channels
7.3　　RLC

8.　　**Items with inter layer and/or protocol architecture impact (S2.0X specifications)**
8.1　　Idle Mode procedures
　8.1.1　Cell selection and reselection
　8.1.2　Idle mode tasks (BCCH monitoring, Paging monitoring, Neighbour cell monitoring…)
8.2　　Random Access procedure
　8.2.1　Admission control (e.g. access classes)
　8.2.2　Back-off algorithm and control by the network
　8.2.3　Random access payload size and usage
8.3　　Interaction between RLC, MAC and L1
　8.3.1　Size of RLC blocks
　8.3.2　Repetition mechanism (hybrid ARQ, ARQ mechanism)
　8.3.3　Service multiplexing
8.4　　Downlink shared channels
8.5　　Uplink shared channels
8.6　　Synchronisation mechanism and procedures
8.7　　Ciphering/security mechanism and procedures
8.8　　Location/positioning mechanism and procedures
8.9　　Other items

9.　　**Protocol specifications**

10.   Liaison and output to other groups

11.   Any other business

12.   Closing of the meeting (4PM)