Source: Drafting Group

Title: Proposal of working procedures related to items for Release 99

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To meet the milestone of a complete specification ready in 3GPP RAN in December 1999, i.e. Release 99, it is important to define detailed work plans including milestones. This has been done in the RAN Working Groups as well as in the RAN TSG. To be successful in fulfilling the milestones according to the work plans it may at times be necessary to move some functionalities from Release 99 to later releases (it is expected that the 3GPP RAN will produce yearly releases). However, the items that may be moved to later release should not be part of functionalities necessary for a basic system to work. Therefore we propose the following procedure for the work in RAN TSG and its Working Groups:

1) When a Working Group comes to a milestone according to its work plan, two situations may arrise:
   1.1) The milestone is completed according to the work plan: Goto 3
   1.2) The milestone is not completed: Goto 2

2) Identify whether the missing item(s) to fulfil the milestone[1] is essential for the basic functionlity of RAN or not, and:
   2.1) If the missing item(s) is not essential for the basic functionality, move the item(s) to a later release and put this information in a report "Study Items for Future Releases", keep the rest of the material related to the milestone: Goto 3.
   2.2) If the missing item(s) is essential to the basic functionality of RAN the working groups should as soon as possible resolve the situation. This can be done either by organising an Ad Hoc meeting for the identified subject or by having a vote (voting only in situations when two or three alternatives are competing and consensus cannot be found). Goto 3.

3) Approve the items related to the milestone

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[1] For an internal Working Group Milestone (the X or * in the Working Group work plans), the milestone may be delayed up to one Working Group meeting before the process above applies. This delay of an internal Working Group Milestone is only possible if the RAN TSG milestones (approval of version V1.0.0, V2.0.0 or version V3.0.0 Specifications) will not be delayed.